



Comhairle Cathrach & Contae Phort Láirge
Waterford City & County Council

**Waterford City and County Council,
Planning Department, Menapia Building, The Mall, Waterford.**

Telephone : 0761 102020

Fax : 0761 102701

Email:planning@waterfordcouncil.ie

Pre – Planning Application Form

Applicant(s) Details

Name of applicant(s): _____

Address of applicant(s): _____

Contact Details

Telephone: (Home) _____ (Mobile) _____

Email Address: _____

Name and Address of Agent (if applicable):

Business Telephone: _____ Email: _____

Meeting required : YES / NO

A meeting will automatically be arranged unless you indicate above that you do not wish to attend a meeting. In that case your query will be answered by phone call or letter.

Description of Proposed Development

Location/Townland of Proposed Development

Previous Planning Application Reference Number (if applicable)



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Previous Pre Planning Application Reference Number (if applicable)



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N.B. It is essential that you attach an appropriate map which clearly outlines the location and extent of the proposal site. Failure to do so will result in your pre-planning consultation application being returned to you. Maps can be printed from www.waterfordcouncil.ie – Planning.

Please complete and return this form to: **Planning Department,
Waterford City and County Council,
Menapia Building,,
The Mall,,
Waterford.**

On receipt of this completed application form a time/date will be allocated to you for your pre-planning appointment. In submitting this application form you are advised to furnish the Planning Department with any additional information that may be of benefit to the pre-planning consultation.

Qualification

Please note that any advice is given in good faith and without prejudice to the formal consideration of any subsequent planning application. Article 247(3) of the Planning and Development Act 2000 states that *'the carrying out of consultations shall not prejudice the performance by a planning authority of any other of its functions under this act, or any regulation made under this act and cannot be relied upon in the formal planning process or in legal proceedings.'* Formal consideration of an application is necessarily more extensive than consideration at the pre-application stage because of the consideration of internal reports, e.g. from environment, roads or sanitary services section and submissions from a third party or prescribed bodies.