



Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

**Waterford City and County Council,  
Planning Department, Menapia Building, The Mall, Waterford.**

Telephone : 0761 102020

Fax : 0761 099701

Email:planning@waterfordcouncil.ie

**PLANNING & DEVELOPMENT ACT, 2000 as amended**

**PLANNING APPLICATION FORM**

## **SUPPLEMENTARY FORM**

**FOR ALL APPLICATIONS FOR RURAL HOUSING  
INCLUDING STRUCTURALLY WEAK AREAS**

### **INSTRUCTION:**

This Form should be completed and submitted as part of a planning application for rural housing including structurally weak areas. This form is not required for extensions or housing estates.

**Failure to supply this information could delay the decision or result in refusal of permission.**

### **Notes:**

- This form is to be signed by the **Applicant** as set out in Section 7.
- Sections 3 to 6 inclusive are not required to be completed for Rural Houses in the Structurally Weak Areas, as set out in Waterford County Development Plan 2011 - 2017, Section 4.8.

### **BEFORE FILLING OUT THIS FORM PLEASE NOTE THE FOLLOWING:**

**It is a requirement under Section 38 of the Planning & Development Acts 2000 (as amended) that this Planning Authority must make all documentation submitted as part of a planning application available for inspection and purchase at the planning office and also available for review publically on our website.**

**SECTION 1: DETAILS OF SITE OWNERSHIP**

- 1.1 State the full name and address of the person from whom the site has been or will be acquired:  
.....  
.....
- 1.2 State applicant's relationship, if any, to person named above  
.....
- 1.3 Has site been legally transferred? Yes:  No:   
If Yes When? .....  
(Please submit documentary evidence)
- 1.4 Outline in colour all lands in the ownership of the person named above on a map at scale 6" to 1 mile or 1:2500. This map **should** be submitted with the application form. (Please furnish a certified copy of the relevant Land Registry Copy folio and file plan.)
- 1.5 Number of sites sold or transferred from the land holding to:  
family members: .....  
non family members: .....  
(These must be clearly shown on a map at scale 6" to 1 mile or 1:2500.)

**Section 2: TECHNICAL SITE Details**

**Drainage**

- 2.1a Have trial pits been dug and left open for inspection? Yes:  No:   
(they should be fenced off and covered to stop the ingress of rainfall)
- 2.1b Are there existing percolation areas within 100meters of the site: Yes:  No:   
(If so, please indicate location and levels on site layout at 1:500)
- 2.1c Has the site characterisation form been completed? Yes:  No:

**Water supply**

- 2.2 Are there existing bore holes within 100meters of the site: Yes:  No:   
(If so, please indicate location and levels on site layout at 1:500)

**Sight Lines**

- 2.3a Sight Lines: Are they achievable (as per the Waterford County Development Plan 2011-2017, Section 10.2.4 & 10.2.5) and indicated on the site layout plan at 1:500. Yes:  No:
- 2.3b Are there set backs outside the site boundary? Yes:  No:
- 2.3c If yes, have you submitted a letter of consent from the land owner? Yes:  No:

**Planning history**

2.4 Have you made any other application to this Planning Authority for permission for a dwelling house? Yes:  No:

If yes please provide details below.

- a) Has house been built? Yes:  No:
- b) If yes. Who resides in it?

.....

.....

2.5 Have you ever owned a house in County Waterford? Yes:  No:

If yes please provide details below.

- a) Location/Address of house .....
- b) A Map showing the house location

2.6 Have you ever availed of a relaxation of an Occupancy condition in County Waterford? Yes:  No:

If yes please provide details below:

- a) Planning Reference Number .....
- b) Date the relaxation was granted.....
- c) Location/Address of House.....
- d) Map showing the house location.

**SECTION 3: GENERAL INFORMATION**

*(not required to be completed for Rural Houses in the Structurally Weak Areas)*

3.1 Name of adult for whom Rural-Housing need is being established

.....

3.2 Are you over 18 years of age: Yes:  No:

3.3 Is your current accommodation: Owned:  Rented:  Other:  If other, please specify:

.....

.....

.....

3.4 Owner's name and address if you are not the owner:

.....  
.....

3.5 Indicate on an OS sheet the location of your current residence in relation to the proposed dwelling?

OS Sheet Included:

.....

3.6 Indicate on an OS sheet the **location of the family home** in relation to the proposed dwelling? (If it is located at a distance too large to map then give address and distance in kilometers)

OS Sheet Included:

.....  
.....

(Please submit documentary evidence e.g Land Registry Details, Home Deeds, Signed Affidavit)

**SECTION 4: PROPOSED USE OF PERMITTED DEVELOPMENT**

4.1 Is the proposed site/dwelling for?

- (a) Applicants own occupation: Yes:  No:
- (b) A second home/ holiday home: Yes:  No:
- (c) Sale: Yes:  No:
- (e) Other, (please specify):

.....  
.....  
.....

**SECTION 5: HOUSING NEED**

5.1 Please state your need to live in the area, and detail any documentary evidence to establish a 'housing need' for the area.

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

**SECTION 6 : EMPLOYMENT DETAILS**

Name of employer \_\_\_\_\_

Address of Employer \_\_\_\_\_

\_\_\_\_\_

Your position\job \_\_\_\_\_

\_\_\_\_\_

Actual Place of work \_\_\_\_\_

(Please submit documentary evidence)

6.1 Is the post/position:

Permanent:  Temporary:

Contract:  Duration: .....

Other: .....

.....

(Please submit documentary evidence)

6.2 When did you start working there? .....

(Please submit documentary evidence)

Hours per week: .....

Distance of work from present residence: .....

Distance of work from proposed residence: .....

**SECTION 7:**

I hereby certify that the information given in this form is correct.

**GDPR COMPLIANCE**

I understand that all documentation provided with this planning application will be made available for public inspection at our offices and on our website [www.waterfordcouncil.ie](http://www.waterfordcouncil.ie)

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

