

WATERFORD CITY & COUNTY COUNCIL

Post of Diesel Mechanic (Permanent)

Qualifications

1. Character

Each candidate must be of good character.

2. Health

Each candidate must be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

3. Education, Training, Experience Etc.

Each candidate must on the latest date for receipt of completed application forms:

- Have a good standard of general education such as will enable the applicant to satisfactorily perform the duties of the position;
- Have served a recognised apprenticeship in a mechanical engineering trade and be a fully qualified Diesel Mechanic and have documentary evidence in support of this, including National Craft Certificate or equivalent to the satisfaction of the Council. Copies of all such paperwork must be submitted with the completed application form;
- Have a minimum of 3 years experience in the repair and maintenance of Heavy & Light Commercial Vehicles, Plant & Machinery and also have satisfactory experience in following categories as follows:-

experience in the repair and maintenance of Road Construction Plant including Pavers, Surface Dressing Bitumen Sprayers, Surface Dressing Chip Spreaders, Rollers etc.

experience in the repair and maintenance of Road Maintenance Plant including patching units, Jet Patchers & Combi Units

experience in the repair and maintenance of Winter Maintenance Plant including Salters and Snow Ploughs

experience in the repair and maintenance of road sweeping equipment

experience in the repair and maintenance of refuse collection system

- Have a satisfactory knowledge of Health & Safety legislation and responsibilities, including knowledge of Statutory Inspections.
- Have a working knowledge of RSA legislation and requirements.
- Hold a current Class B & Class C Driving Licence both free from endorsement.

- Have a basic knowledge of metal fabrication.
- Have a good knowledge of auto-electrical systems and components.
- Have experience in the use of diagnostic equipment

Particulars of Employment

4. Superannuation:

- (i) Persons who become pensionable employees of a local authority who are liable to pay Class A rate of PRSI contribution will be required in respect of their superannuation to contribute to the local authority at the rate of 1.5% of their pensionable remuneration plus 3.5% of net pensionable remuneration (i.e. pensionable remuneration less twice the annual rate of social insurance old age contributory pension payable at the maximum rate to a person with no adult dependant or qualified children).
- (ii) Persons who become pensionable employees of a local authority who are liable to pay the Class D rate of PRSI contribution will be required in respect of their superannuation to contribute to the local authority at the rate of 5% of their pensionable remuneration.
- (iii) All persons who become pensionable employees of a local authority will be required in respect of the Local Government (Spouse's and Children's Contributory Pension) Scheme to contribute to the local authority at the rate of 1.5% of their pensionable remuneration in accordance with the terms of the Scheme.
- (iv) New members joining the Public Sector after the 1st January 2013 will be required to join the Single Public Service Pension Scheme. A rate of PRSI contribution will be required in respect of their superannuation to contribute to the local authority at the rate of 3% of their pensionable remuneration plus 3.5% of net pensionable remuneration (i.e. pensionable remuneration less twice the annual rate of social insurance old age contributory pension payable at the maximum rate to a person with no adult dependant or qualified children). This includes a contribution to a Spouse's and Children's Scheme.

5. Retirement Age

The Single Public Service Pension Scheme ("Single Scheme") as provided by the Public Service Pensions (Single Scheme and Other Provisions) Act 2012 commenced with effect from 1st January 2013. The act introduced new retirement provisions for **new entrants** to the public service appointed on or after 1st January 2013, as well as to former public servants returning to the public service after a break of more than 26 weeks. Retirement age set initially, at 66 years; this will rise in step with statutory changes in the State Pension Contributory (SPC) age to 67 years in 2021 and 68 years in 2028. Compulsory Retirement Age will be 70.

There is no mandatory retirement age for "new entrants" to the public service as defined in the Public Service Superannuation (Miscellaneous Provisions) Act 2004. Anyone who is "not a new entrant" to the public service, as defined in the Public Service Superannuation (Miscellaneous Provisions) Act 2004, is subject to a compulsory retirement age of 65 years.

6. Remuneration:

The successful candidate will be paid at the appropriate rate on the Craftworker wage scale. The present minimum of the scale is €619.99, increasing to €725.46 per week (after 9.5 years) with annual increments subject to satisfactory performance. Starting pay for new entrants will be at the minimum of the scale. The rate of remuneration may be adjusted from time to time in line with Government pay policy.

The remuneration shall be subject to such statutory deductions as may operate from time to time e.g. PAYE and PRSI. Holders of the post shall pay to the local authority any fees or other monies (other than

their salary) payable to or received by them by virtue of their official duties, or in respect of services which they are required to perform by or under any enactment to perform.

7. Hours of work

Core hours of work shall be a 39 hour week. Normal working hours are 8.00 a.m. to 4.30 p.m., Monday to Thursday, and 8.00 a.m. to 3.30 p.m. Friday (half hour lunch break each day), or such hours as may from time to time be prescribed. The holder of the post may be called on at any time, in case of emergency or urgent need, to deal with breakdowns and/or may be required to work outside of normal working hours, i.e. at evenings and/or weekends, as required, subject to overtime rates as approved.

8. Duties:

The person employed shall initially be required to work as part of the Machinery Yard staff, be based in either the Dungarvan Machinery Yard or in the Carrickpherish depot, Waterford City and carry out duties as may from time to time be assigned to him/her in relation to his/her employment and as may be appropriate to the Machinery Yard function or to any particular function of the local authority for which the Chief Executive is responsible and carry out such instruction as may be given in relation to the performance of duties. The Senior Engineer or any such person designated may assign any other duties as he/she sees fit at his/her absolute discretion.

He/she will be required to work in any of the premises occupied by the Council from time to time, including any other premises that may be deemed appropriate in the future.

Such duties may include –

- Planned/Unplanned Maintenance of all Council Fleet, Plant & Equipment.
- Attendance at Breakdowns.
- The safe keeping of all store parts and equipment;
- Inspection of plant and related equipment, determination and the carrying out of necessary maintenance work on said plant and equipment, including welding (using the most up to date technologies), repair and the use of diagnostics equipment;
- Careful maintenance of records, on all maintenance and repair work performed including the monitoring of service dates and warranties for all plant and equipment, and full adherence to any management system that is in place;
- Response to call-outs at any time, including out-of-hours service callout, in case of emergency or urgent need, to deal with breakdowns.
- Keeping such work records, work schedules and worksheets, and submitting such reports in relation to the work under his/her control as required.
- Completing such risk assessments and risk assessment reports etc as are required for compliance with Health and Safety legislative requirements and the Council's Health & Safety Management System.
- All work will be carried out in accordance with established work practices or as negotiated from time to time. Person appointed will be required to report to work at the location notified to him/her by the supervisor.
- Employees must attend all training courses deemed necessary by their employer for their area of work, including in relation to new systems, processes, devices and equipment and utilise such systems, processes, devices and equipment in the course of work.
- The person employed will be required to perform assigned duties exercising a duty of care, in the interest of safety of oneself, fellow employees and the general public, at all times in compliance with Waterford City & County Council's Health & Safety Management System. Working in a safe

manner, in full compliance with the relevant safety legislation and construction regulations, will be the primary responsibility of the successful candidate.

- Such other duties/tasks as may be assigned to him/her from time to time

9. **Travel**

Candidates shall be required to possess a current unendorsed full driving license (Category B & Category C). Transport may be provided, as determined from time to time by the Senior Engineer.