



Comhairle Cathrach & Contae Phort Láirge
Waterford City & County Council

BRIEFING DOCUMENT AND SELECTION PROCESS

PANEL FOR GRADUATE ENGINEERS

TRAMORE HOUSE NATIONAL ROADSOFFICE

The Position:

Waterford City and County Council is establishing a panel for the post of Graduate Engineers for the Tramore House National Roads Office.

The Graduate Engineer will be expected to:

- working as part of a team developing the implementation of civil engineering and multidisciplinary programmes in the areas of roads, road design and the delivery of road infrastructure projects;
- the implementation of road design and road construction projects
- the supervision and contract administration of construction / operations / maintenance works;
- preparing and monitoring programmes and budgets to ensure that works are implemented on time and on budget;
- preparation of reports as required;
- complying with Health and Safety legislation and procurement rules;
- carrying out work in line with best asset management practices;
- maintaining good records;
- ensuring an efficient and effective response to all stakeholders;
- attending training as required.

Salary Scale:

€30,265; €32,893; €36,437; €39,666

Entry point to this scale will be determined in accordance with Circulars issued by the Department of the Environment, Community and Local Government.

In accordance with Departmental Circular Letter EL02/2011, a person who is not a serving local authority employee on or after 1st January 2011, will enter the scale for the position at the minimum point.

Pension:

The Local Government Superannuation Scheme applies

Hours of Work:

37 hours per week

The Ideal candidate shall:

- possess good professional knowledge and skills
- have the ability to work on his/her own initiative, in an independent environment and without constant supervision;
- be able to work independently or within multi-disciplined teams;
- possess good interpersonal and communication skills and have the ability to engage with a wide range of people;
- possess good organisation skills;
- possess good IT skills

Each candidate must on the latest date for receipt of completed application forms:

- hold an honours degree (Level 8 in the National Framework of Qualifications) or equivalent professional qualification in engineering
- have good knowledge and awareness of Health and Safety Legislation and Regulations, the implications for the organisation and the employee, and their application in the workplace.

Selection Process:

Candidates will initially be assessed to ensure that they meet the minimum qualifications set down by Department of Environment above.

Candidates will then be assessed on the basis of the information contained in their application form to determine, having regard to the requirements of the position and the number who have applied, if they should be called for interview.