



Comhairle Cathrach & Contae Phort Láirge  
Waterford City & County Council

## **Job Title: Social Care Worker**

### **Professional Qualifications**

- Possess the National Diploma in Applied Social Care Studies awarded by Quality & Qualifications Ireland (QQI)

**OR**

- Possess the Diploma in Social Care awarded by Quality & Qualifications Ireland (QQI)

**OR**

- Possess the Diploma in Applied Social Studies/Social Care from DIT

**OR**

- Possess a BA (Ord) in Social Care Practice (minimum Level 7 on the QQI framework)

**OR**

- Possess an equivalent qualification in a related field

### **Essential requirements**

- Possess a full clean drivers licence
- Excellent report writing and organizational skills
- Demonstrate initiative, good interpersonal and teamwork skills
- A good knowledge of services within the homeless sector
- Proficient administration and computer skills



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## **Job description**

The role is based within the Housing Department of Waterford City & County Council, mainly within the Homeless Services Unit.

The successful applicant will fulfill the following duties;

- Carry out assessments of clients that present to the Council stating that they are homeless
- Organise temporary emergency accommodation within the existing services available should it be required
- Case manage families and individuals in emergency B&B/hotel accommodation, or those in certain other types of emergency accommodation that require support
- As Case Manager be responsible for engaging the clients who are homeless to identify their individual support needs, help them engage with appropriate services and develop and implement an exit strategy from homelessness in each case
- Work as part of the Homeless Action Team (HAT) to meet the needs of the homeless clients, or those at risk of homelessness
- Work in consultation with other support services and specialists to meet the needs of the homeless clients
- Maintain a caseload of clients and offer clients ongoing support
- To be responsible for keeping up to date casework records and written assessments, and ensure all necessary information is recorded on the Pathway Accommodation & Support System (PASS)
- Provide progress reports as required in relation to their caseload
- As part of the Homeless Action Team (HAT) attend weekly meetings and provide information as required
- Attend inter-agency meetings and reviews of clients as and when required



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- Participate in relevant training and development courses as agreed with your supervisor
- Undertake other duties as might be reasonably assigned from time to time in consultation with your supervisor