



Details to be Submitted	Tick Box where included
1. Has the newspaper notice been published two weeks before making the application?	
2. Has the newspaper notice been published in a newspaper circulating in the area?	
3. Does the newspaper notice contain all the required information (as detailed in S.I. No. 108 of 1978)?	
4. Is one original and five copies of the newspaper notice included	
5. Has a fully completed, signed and dated original copy of the application form plus five copies been submitted?	
6. Has the application fee been submitted?	
7. Is the name & address of the applicant included?	
8. Is the address of facility from which it is proposed to discharge included?	
9. In the case of an application submitted by a company, has a certificate of incorporation been included?	
10. Where appropriate, does the licence application include a statement that the application relates to an existing discharge?	
11. Have six copies of the site location map at scale 1:10,000 been submitted showing: <ul style="list-style-type: none">- The boundary of the premises from which it proposed to discharge- The point of discharge(s) to waters- The name of the receiving waters- The name of the Townland in which the discharge occurs	
12. Have six copies of the site layout map at scale of 1:2500 been submitted showing: <ul style="list-style-type: none">- The site boundary- The extent of the development, showing building locations and any underground construction- The location and layout of the treatment system- The location of the outfall	
13. Have six copies of the drainage system drawings been submitted showing <ul style="list-style-type: none">- Existing and new foul and storm drainage showing manhole locations and indicating whether gravity or rising mains- The location of the treatment system- Pipe diameters and levels- Volumes of storage tanks- Location of discharge point	
14. Have six copies of the treatment system process drawings including outfall details been submitted?	
15. Has a description of the treatment process been included?	
16. Are details of the effluent composition and volume included?	
17. Are quality and flow data of the receiving water included?	
18. Has an assessment of the impact of the discharge on the receiving water been included ?	