



Comhairle Cathrach & Contae Phort Láirge
Waterford City & County Council

WATERFORD CITY AND COUNTY COUNCIL ¹

SITE NOTICE

I/We², intend to apply for:

- Permission / Retention Permission /Outline
- Permission / Permission Consequent on the Grant of Outline
- Permission (Ref. No. of outline permission)³

For development at this site

4

This development will consist / consists⁵ of

6

The planning application may be inspected or purchased at a fee not exceeding the reasonable cost of making a copy, at the offices of the Planning Authority at Menapia Building, The Mall, Waterford during its public opening hours {9.30 a.m. to 1 p.m. and 2 p.m. to 4 p.m. Monday – Friday (excl. public holidays)}.

A submission or observation in relation to the application may be made in writing to the Planning Authority on payment of the prescribed fee (€20) within the period of five weeks beginning on the date of receipt by the Authority of the application, and such submissions or observations will be considered by the planning authority in making a decision on the application. The planning authority may grant permission subject to or without conditions or may refuse to grant permission.

SIGNED: _____ ⁷

DATE OF ERECTION OF SITE NOTICE: _____ ⁸

SITE NOTICE (Article 19)

Directions for completing this notice

1. The name of the planning authority to which the planning application will be made should be inserted here.
2. The name of the applicant for permission (and not his or her agent) should be inserted here.
3. Delete as appropriate. The types of permission which may be sought are-
 - (a) permission,
 - (b) retention permission,
 - (c) outline permission,
 - (d) permission consequent on the grant of outline permission. If this type of permission is being sought the reference number on the planning register of the relevant outline permission should be included.
4. The location, townland or postal address of the land or structure to which the application relates should be inserted here.
5. Delete as appropriate. The present tense should be used where retention permission is being sought.
6. A description of the nature and extent of the development should be inserted here. The description shall include-
 - (a) where the application relates to development consisting of or comprising the **provision of houses**, the **number of houses** to be provided. 'Houses' includes buildings designed as 2 or more dwellings or flats, apartments or other dwellings within a building.
 - (b) where the application relates to the **retention** of a structure, the nature of the proposed use of the structure and, where appropriate, the period for which it is proposed to retain the structure,
 - (c) where the application relates to development which would consist of or comprise the carrying out of works to a **protected structure or proposed protected structure**, an indication of that fact,
 - (d) where an **environmental impact statement** has been prepared in respect of the planning application, an indication of that fact,
 - (e) where the application relates to development which comprises or is for the purposes of an activity requiring an **integrated pollution control licence** or a **waste licence**, an indication of that fact, or
 - (f) where a planning application relates to development consisting of the provision of, or modifications to an establishment within the meaning of Part 11 of these Regulations (Major Accidents Directive), an indication of that fact.
7. Either the **signature** of the applicant or the signature and contact address of the person acting on behalf of the applicant should be inserted here.
8. The **date that the notice is erected or fixed at the site** should be inserted here.

Directions for erecting this notice

- (1) A site notice erected or fixed on any land or structure in accordance with article 17(1)(b) shall be – (a) in the form set out at Form No. 1 of Schedule 3, or a form substantially to the like effect, (b) subject to sub-article (4), inscribed or printed in indelible ink on a white background, affixed on rigid, durable material and secured against damage from bad weather and other causes, and (c) subject to sub-article (2), securely erected or fixed in a conspicuous position on or near the main entrance, or on any other part of the land or structure concerned from a public road, or where there is more than one entrance from public roads, on or near all such entrances, or on any other part of the land or structure adjoining a public road, so as to be easily visible and legible by persons using the public road, and shall not be obscured or concealed at any time.
- (2) Where the land or structure to which a planning application relates does not adjoin a public road, a site notice shall be erected or fixed in a conspicuous position on the land or structure so as to be easily visible and legible by persons outside the land or structure, and shall not be obscured or concealed at any time.
- (3) Where a planning authority considers that the erection or fixing of a single site notice is not sufficient to comply with the requirements of sub-articles (1) and (2), or does not adequately inform the public, the authority may require the applicant to erect/ fix such further site notice or notices in such a manner and in such terms as it may specify and to submit to the authority such evidence as it may specify in relation to compliance with any such requirements.

In addition to the requirements of article 17(1)(b), a site notice shall be maintained in position on the land or structure concerned for a period of 5 weeks from the date of receipt of the planning application by the planning authority, shall be renewed or replaced if it is removed or becomes defaced or illegible within that period and shall be removed by the applicant following the notification of the planning authority decision under article 31.