**[](http://www.waterfordcouncil.ie/en/)**

**Waterford City and County Council,**

**Planning Department, Menapia Building, The Mall, Waterford*.***

**Telephone : 0818 102020 Email: planning@waterfordcouncil.ie**

## Planning & Development Act, 2000 as amended

**PLANNING APPLICATION FORM**

**SUPPLEMENTARY FORM**

**FOR ALL APPLICATIONS FOR RURAL HOUSING**

**INSTRUCTION:**

This Form should be completed and submitted as part of a planning application for rural housing. This form is not required for extensions or housing estates.

**Failure to supply this information could delay the decision or result in refusal of permission.**

**Notes:**

* This form is to be signed by the **Applicant** as set out in Section 7.

**BEFORE FILLING OUT THIS FORM PLEASE NOTE THE FOLLOWING:**

**It is a requirement under Section 38 of the Planning & Development Acts 2000 (as amended) that this Planning Authority must make all documentation submitted as part of a planning application available for inspection and purchase at the planning office and also available for review publicly on our website.**

## Section 1: Details of site ownership

1.1 State the full name and address of the person from whom the site has been or will be acquired: …………………………………………………………………………………………………………………………………………………………………………………..……………………………………………………………………………………………………………………………………………………………………

1.2 State applicant’s relationship, if any, to person named above

……………………………………………………………………………………………………………………………………………………………………….

1.3 Has site been legally transferred? Yes: ❑ No: ❑

If Yes When? ……………………………………………………………………………………………………………………………………………….

(Please submit documentary evidence)

1.4 Outline in colour all lands in the ownership of the person named above on a map at scale 6” to 1 mile or 1:2500. This map **should** be submitted with the application form. (Please furnish a certified copy of the relevant Land Registry Copy folio and file plan.)

1.5 Number of sites sold or transferred from the land holding to:

family members: ……………….………………………………………………………………………………………………………………………….

non family members: ………………..…………………………………………………………………………………………………………………

(These must be clearly shown on a map at scale 6” to 1 mile or 1:2500.)

**Section 2: TECHNICIAL SITE Details**

**Drainage**

2.1a Have trial pits been dug and left open for inspection? Yes: ❑ No: ❑

(they should be fenced off and covered to stop the ingress of rainfall)

2.1b Are there existing percolation areas within 100meters of the site: Yes: ❑ No: ❑

(If so, please indicate location and levels on site layout at 1:500)

2.1c Has the site characterisation form been completed? Yes: ❑ No: ❑

**Water supply**

2.2 Are there existing bore holes within 100meters of the site: Yes: ❑ No: ❑

(If so, please indicate location and levels on site layout at 1:500)

**Sight Lines**

2.3a Sight Lines: Are they achievable (as per the Waterford City and County Development 2022 – 2028, Section 8.6 & 8.7 and indicated on the site layout plan at 1:500. Yes: ❑ No: ❑

2.3b Are there set backs outside the site boundary? Yes: ❑ No: ❑

2.3c If yes, have you submitted a letter of consent from the land owner? Yes: ❑ No: ❑

**Planning history**

2.4 Have you made any other application to this Planning Authority for permission for a

dwelling house? Yes: ❑ No: ❑

If yes please provide details below.

1. Has house been built? Yes: ❑ No: ❑
2. If yes. Who resides in it?

…………………………………………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………………………………………………………

2.5 Have you ever owned a house in County Waterford? Yes: ❑ No: ❑

If yes please provide details below.

1. Location/Address of house ………………………………………...............................…………………………………………..

……………………………………………………………………………………………………………………………................................

1. A Map showing the house location

2.6 Have you ever availed of a relaxation of an Occupancy condition in County Waterford? Yes: ❑ No: ❑

If yes please provide details below:

1. Planning Reference Number ……………………………………………………………………………….................................
2. Date the relaxation was granted………………………………………………………………………….................................
3. Location/Address of House…………………………………………………………..........................................................

………………………………………………………………………………………………………………………….................................…

1. Map showing the house location.

## Section 3: General Information

3.1 Name of adult for whom Rural-Housing need is being established

……………………………………………………………………………………………………………………………………………………………………

3.2 Are you over 18 years of age: Yes: ❑ No: ❑

3.3 Is your current accommodation: Owned: ❑ Rented: ❑ Other: ❑ If other, please specify:

………………………………………………………………………………………………………………………………………………………….....……

……………………………………………………………………………………………………………………………………………………………….....

…………………………………………………………………………………………………………………….....………………………………………..

3.4 Owner’s name and address if you are not the owner:

…………………………………………………………………………………………………………………………………………………………………….

…………………………………………………………………………………………………………………………………………………………………….

3.5 Indicate on an OS sheet the location of your current residence in relation to the proposed dwelling?

OS Sheet Included: ❑

…………………………………………………………………………………………………………………………………………………………………………

* 1. Indicate on an OS sheet the **location of the family home** in relation to the proposed dwelling? (If it is located at a distance too large to map then give address and distance in kilometers)

OS Sheet Included: ❑

……………………………………………………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………………………………………………….

(Please submit documentary evidence e.g Land Registry Details, Home Deeds, Signed Affidavit)

## Section 4: Proposed use of permitted development

4.1 Is the proposed site/dwelling for?

|  |  |
| --- | --- |
| (a) Applicant’s own occupation: | Yes: ❑ No: ❑ |
| (b) A second home/ holiday home: | Yes: ❑ No: ❑ |
| (c) Sale: | Yes: ❑ No: ❑ |
| (d) Other, (please specify): | |
|  | |
|  | |

**SECTION 5: HOUSING NEED**

5.1 Please state your need to live in the area, and detail any documentary evidence to establish a ‘housing need’ for the area.

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**SECTION 6 : EMPLOYMENT DETAILS**

|  |  |
| --- | --- |
| Name of employer |  |
| Address of Employer |  |
|  |  |
|  |  |
| Your position\job |  |
|  |  |
| Actual Place of work |  |

(Please submit documentary evidence)

6.1 Is the post/position:

Permanent: ❑ Temporary: ❑

Contract: ❑ Duration: ……………………………………………………………………………………………………………………………

Other: ……………………………………………………………………………………………………………………………………………………………….

…………………………………………………………………………………………………………………………………………………………………………

(Please submit documentary evidence)

6.2 When did you start working there? ………………………………………………………………………………………………………………….

(Please submit documentary evidence)

Hours per week: …………………………………………………………………………………………………………………………………………..…

Distance of work from present residence: ……………………………………………………...............…………………………………

Distance of work from proposed residence: ……………………………………………………………….................…………………

## Section 7:

I hereby certify that the information given in this form is correct.

**GDPR COMPLIANCE**

**I understand that all documentation provided with this planning application will be made available for public inspection at our offices and on our website** [**www.waterfordcouncil.ie**](http://www.waterfordcouncil.ie)

**Signature of Applicant:**

**Date:**