#### WATERFORD CITY & COUNTY COUNCIL

#### REQUEST FOR EXEMPTION OF FEES FROM BUILDING CONTROL MANAGEMENT SYSTEM

#### (Article 22 – Exemptions – Building Control Regulations 1997 to 2018)

I hereby seek an exemption from fees under the above article of the regulations for reasons as outlined below –

|  |  |  |  |
| --- | --- | --- | --- |
| ***Application or Notice Types or Certificates Fee Exemption*** | ***Y*** | ***N*** | ***€ amount of fee*** |
| *1. Commencement Notice,* |  |  |  |
| *2. 7 Day Notice,* |  |  |  |
| *3. Fire Safety Certificate,* |  |  |  |
| *4. Revised Fire Safety Certificate,* |  |  |  |
| *5. Regularisation Certificate,* |  |  |  |
| *6. Disability Access Certificate,* |  |  |  |
| *7. Revised Disability Access Certificate,* |  |  |  |
| *8. Dispensation from Building regulations* |  |  |  |
| *9. Relaxation of Building Regulations* |  |  |  |
| *10. Material Change of Use* |  |  |  |

#### REASON FOR CLAIM OF FEE EXEMPTION:

#### VOLUNTARY BODY - Article 22(2)(a) Y/N

The Application is being made by or on behalf of a Voluntary Organisation.

***Note*** *Voluntary and Charitable are not the same thing, see below.*

If **Yes** complete the **section** below.

Provide at least three distinct justifications in writing to support Voluntary Status and to demonstrate that the purposes of the organisation are not mainly for profit or gain:

1. **CONFIRM THE FOLLOWING**: 1.Voluntary funding only

*provide details*

1. Number of paid directors

*provide details*

1. Other

*provide details*

#### OUTLINE ONE OF THE FOLLOWING USES OF THE BUILDING:

* 1. Article 22 (2)(a)(i) - intended to be used for social, recreational, educational or religious purposes by inhabitants of a locality generally or by people of a particular group or religious denomination and is not to be used mainly for profit or gain

provide details

* 1. Article 22 (2)(a)(ii) - intended to be used as a hostel, work-shop or other accommodation for disabled, poor or homeless persons and is not to be used mainly for profit or gain

Provide details

* 1. Article 22 (2)(a)(iii) - is ancillary to as described in item 1. Or 2. above,

Provide details

#### APPROVED HOUSING BODY – Article 22(2)(b) Y/N

The Applicant is a body standing approved of for the purposes of [section 6](http://www.irishstatutebook.ie/1992/en/act/pub/0018/sec0006.html#sec6) of the [Housing (Miscellaneous Provisions) Act, 1992](http://www.irishstatutebook.ie/1992/en/act/pub/0018/index.html) (No. 18 of 1992).

If **Yes** complete the **two** headings below.

Provide proof of the above status

*provide details*

Outline **one** of the following uses of the building

1. Article 22 (2)(b)(i) - designed or intended to be used for the accommodation of poor or homeless persons or persons who would otherwise be likely to require housing accommodation provided by a housing authority, and is not to be used mainly for profit or gain

*provide details*

1. Article 22(2)(b)(ii) – ancillary to Cl 22(2)(b)(i)

*provide details*

I hereby confirm that I have read Article 22 of the Building Control Regulations 1997 to 2018 and comply fully with its provisions and as such request an exemption from fees for the application/notice as outlined above.

Signed: Date:

Name (Block Letters):

Role or Title:

Premises Name:

Premises Address:

Use of Premises:

#### Validation Building Control Office

Delegated Person (Article 22) Name:

Local Authority Exemption Policy Ref No:

##### This completed form should be attached to the Notice or Application being submitted. A separate form should be completed in respect of each Notice or Application.