



Skip Permit Application Form

Roads Department, Civic Offices, Dungarvan, Co. Waterford.

Ph: 0818 10 20 20; email: contact@waterfordcouncil.ie; www.waterfordcouncil.ie

Please note that all applications for permits must be received by Waterford City and County Council at least **3 working days** (excluding Saturday, Sunday and Public Holidays), prior to the delivery of the skip to allow for proper assessment of the application. Waterford City and County Council cannot guarantee permits for any application that fails to adhere to this requirement.

Location of Skip: (House No./Street name/Road)			
Proposed dates of permit:	From: ____/____/____ @ ____ hrs		
	To: ____/____/____ @ ____ hrs		
Is this an extension of an existing licence?	Yes/No: _____	Licence No. _____	
Skip Operator Name:			
No. of Parking Spaces Required (min. 2 required):			
Size of Skip:	E.g. Mini, Midi, Standard, Large 14 Cu Yds, Roll on Roll off, Skip Bag etc		
Area to be affected: <i>please tick appropriate box:</i>	Paid Parking	<input type="checkbox"/>	Roadway
	Footpath	<input type="checkbox"/>	Yellow Lines
	Loading Bay	<input type="checkbox"/>	Other

Name of Applicant:	
Address of Applicant:	
Contact Name:	
Contact Mobile Telephone No.	
Email:	

Signature of Applicant: _____

Name (in block CAPITALS): _____

Date: _____

Documents to be submitted with Application Form

1. License Fee

- (i) Where it is intended to place a skip on a public road where pay parking is in operation, a fee equal to the sum of the parking charges current at the date of issue of the Skip Permit, plus an administration charge, is payable.
- (ii) Where it is intended to place a skip on a public road **other than a road where pay parking is in operation**, an administration charge is payable.
- (iii) The administration charges in respect of sub-sections (i) and (ii) of this bye-law shall be as follows:
 - (a) One week or less: €20.
 - (b) More than one week but less than one month: €40.
 - (c) Greater than one month: €60 per month.

Payment can be made by phone, cheque/postal order or at the Customer Services Desks (locations below) and receipts for payment must accompany the application form.

Completed application forms can be submitted as follows:-

ONLINE: dmoore@waterfordcouncil.ie with the receipt number for payment.

IN PERSON: Customer Services Desk, Bailey's New Street, Waterford or Civic Offices, Dungarvan, Co. Waterford.

BY POST: Deirdre Moore, Roads Department, Civic Offices, Dungarvan, Co. Waterford.

BY PHONE: Deirdre Moore on 058 22023

FOR OFFICE USE ONLY: Receipt date and Number _____
Receipt code: 6TRA002

Notes to the Applicant

Note 1: Traffic and Pedestrian Management Plan

Where it is proposed to place a Skip on or near a footpath a Traffic and Pedestrian Management Plan, which includes the following, must be submitted:

- Arrangements for Pedestrian Diversions including proposals for temporary footpaths, ramps, signage, fencing etc.

Note 2: Map of proposed placement of skip

A map or street view indicating the exact proposed location of skip and access for vehicular and pedestrian traffic.

Note 3: Closed lid

Locations within the city and county bounds must have a closed lockable lid when left overnight.

Note 4. Skip Placement Conditions

Control of Skip Bye-Laws clearly outline the conditions for Skip Hirers and are available online at <http://www.waterfordcouncil.ie/media/plans-strategies/bye-laws/ControlofSkipByeLaws2015.pdf> or a hard copy can be requested from Deirdre Moore, Roads Department, Civic Offices, Dungarvan, Co. Waterford.