



Minutes for Strategic Policy Committee (SPC) Meeting for Economic Development & Enterprise
Held on MS Teams on 23rd February 2022

Present (Councillor and PPN members)	<ul style="list-style-type: none"> • Cllr Pat Nugent (Chair) • Cllr Lola O’Sullivan • Cllr Pat Fitzgerald • Cllr Mary Roche • Cllr Conor D McGuinness 	<ul style="list-style-type: none"> • Cllr Eddie Mulligan • Cllr Declan Clune • Cllr Thomas Phelan • David Walsh • Garrett Wyse
Present (WCCC Officials)	<ul style="list-style-type: none"> • Michael Quinn 	<ul style="list-style-type: none"> • Lisa Grant
Apologies	<ul style="list-style-type: none"> • Gerty Murphy 	

Item No.	Decisions Taken	Responsibility/Action/When?
1.Approval of Minutes	<ul style="list-style-type: none"> • Minutes of Meeting 24th November 2021 were proposed by Cllr Mary Roche and seconded by Cllr Pat Fitzgerald and agreed. 	Adopted minutes to be published on website and added to Decision Time
2.Matters arising and updates	<ul style="list-style-type: none"> • There were no matters arising. 	
3. Topic	<ul style="list-style-type: none"> • Standing Orders • A copy of the Standing Orders were circulated in advance of the meeting. Members attention was drawn to a number of key points including the duration of the meeting which is to be one hour thirty minutes and a suspension of SO will be required to run beyond this time. Speakers are also allowed one and a half minutes to speak on any topic. 	All members to be familiar with Standing Orders.
4. Topic	<ul style="list-style-type: none"> • LECP Overview and Advisory Committee Nominees • Members were briefed on the process for developing the new LECP and advised that the process will commence in tandem with the community elements. • Following a discussion on the SPC nominee to the LECP Advisory Steering Group, it was agreed that it would be best to wait until there was clarification on the LCDC nominee to ensure that the correct mix of skills was represented on the Steering Group. 	Additional SPC meeting to be scheduled for after LCDC meeting on 14 th April to decide on SPC nominee. This meeting will also include an update on the Waterford Economic Strategy.
5. Topic	<ul style="list-style-type: none"> • Presentation: Waterford Council Economic Development & Capital Projects 	
	<ul style="list-style-type: none"> • Michael Quinn updated members on a number of economic focused capital projects which are being progressed across Waterford. He advised that all buildings being acquired for these projects had an identified use and in some instances already have an identified partner or tenant which will help address some of the concerns raised about animating these spaces after the capital works were completed. 	Michael Quinn is to consider the day time operation of The Apple Market.
6. Topic	<ul style="list-style-type: none"> • Briefing: Towns Centre First Policy 	



Item No.	Decisions Taken	Responsibility/Action/When?
	<ul style="list-style-type: none">Michael Quinn briefed members on the recently launched Towns Centre First Policy – a copy of which was circulated in advance of the meeting.	Members to be updated once the TCF Workplan has been finalised. Lisa to establish if there are proposals for a Remote Working Hub in Dunmore East.
	<ul style="list-style-type: none">Suspension of Standing Orders	
	<ul style="list-style-type: none">Suspension of Standing Orders were proposed by Cllr Thomas Phelan and seconded by Cllr Mary Roche.	
7. Topic	<ul style="list-style-type: none">Discussion: SPC Work Programme 2022	
	<ul style="list-style-type: none">There was a short discussion on areas of interest to the members over the coming year. Topics for consideration proposed include:Hierarchy of plans underway and advising of any policies or plans published relevant to the SPCEconomic indicators to include local trends from the LEO and input from IDA IrelandActions arising from the Development PlanSite visit to, for example, InfoSys to establish what challenges they are facing in attracting and retaining staffUpdate on implementation of Casual Trading Byelaws	<ul style="list-style-type: none">Visual of hierarchy of plans to be circulated with minutesInitial local Economic Monitor to be circulated in advance of the May meetingSite visit to be scheduled for future meetingTo be included on May Agenda
5. AOB	<ul style="list-style-type: none">No matters were raised under AOB	
Date/time next meeting	Additional SPC Meeting to be scheduled for Wednesday 27th April at 9:30am to agree Waterford Economic Strategy and to nominate an SPC Member to the LECP Advisory Steering Group.	ALL Agenda Inclusion Deadline is - 7 days from meeting All meetings will be held on MS Teams.

The minutes were proposed by Cllr. Mary Roche and seconded by David Walsh on 27th April 2022.

Signed: _____

Cllr. Pat Nugent
Chairperson