



**Minutes of the Waterford LAG Meeting
Thursday 9th February 2023, teleconference via Zoom at 10.00 a.m.**

Present: **Non Public Sector:** **Public Sector**

1. Gabriel Foley	PPN / Environment	1. Cllr Eamon Quinlan	Elected representative (Deputy Chair)
2. Senan Cooke	PPN / Community & Voluntary	2. Kathryn Kiely	SETU
3. Maggie Flannagan	PPN/ Community & Voluntary	3. Michael O'Brien	WWETB
4. Jimmy Taaffe	CEO – WLP CLG	4. Cllr Pat Nugent	Elected Representative
5. Liam Quinn	CEO – Waterford Area Partnership	5. Margaret Mary Collins	TUSLA
6. Heather Kiely	PPN Community/Voluntary	6. Richie Walsh	Head of LEO
7. Gerald Hurley	CEO Waterford City Chamber		
8. Jenny Beresford	CEO Dungarvan & West Waterford Chamber	Apologies:	
9. Breda Fell	PPN / Community & Voluntary	7. Michael Walsh	CE, WC&CC
Apologies:		8. Kate Cassidy	HSE
10. Catherine Quinlan	I.C.M.S.A.	9. Mayor John O'Leary (Chair)	Elected representative

Staff Present: J. Codd S.O., S. Whelan S.O., C. O'Brien S.O., S. Breathnach Chief Officer, E Morrissey, O Matiut, K Moynihan S.O. Emma Smyth A.S.O.

1.Total current Membership	19
2.Total attendees	15
3. Quorum % required (50% of 1 above)	Achieved – 79%
4. non-public/public ratio	9 non-public: 6 public 60% non public: 40% public

- 1. Confirmation of Quorum:** Having reviewed the attendance record S. Breathnach informed the committee that a quorum was in place: Non-public 9: Public 6.

In the absence of Mayor John O’Leary Cllr Eamonn Quinlan took the Chair and opened the meeting.

- 2. Apologies.**

As per table above apologies were noted.

- 3. Conflict of Interest:**

- (i) C.o.I. declarations: WLP S.E.O. Mr. Jimmy Taaffe declared a conflict of Interest on item 6.d.
- (ii) Review of Quorum: Quorum 8:6 in favour of non-public sector.
- (iii) All C.o.I. forms should be returned to J Codd a.s.a.p.

- 4. Confirmation of Minutes of LAG Meeting held on 12th January 2023**

Proposed: S. Cooke	Seconded by M. Flannagan
Abstentions: None	
Quorum achieved: Yes	APPROVED

- 5. Matters arising:**

None.

- 6. Rural Development Programme.**

6.(a). EURI Low Loader 31LDRWAT118340. WLP S.E.O. Mr. Jimmy Taaffe explained that although this project has already been approved it will now be funded under EURI and approval is therefore required to make the amendment.

Proposed: P. Nugent	Seconded by G. Foley
Abstentions:	
Quorum achieved: Yes	APPROVED

6.(b). For Approval: Amendment to 31LDRWAT118270 Bottle Production and Branding Revision

Evaluation Meeting Tuesday 31st January 2023

Amendment to Project 31LDRWAT118270 – Bottle Production & Branding Revision

This project was recommended for funding at the previous meeting subject to sufficient funding being available. There is a shortfall in budget available.

Previously approved subject to sufficient budget

Nature of Contract/ Goods/ Item/Element	Supplier	Cost excluding VAT (€)
Semi-automatic keg filling Machine	IC Filling Systems	30,500
Inline gas infusion system	IC Filling Systems	52,855
Semi-automatic bottling filling machine	IC Filling Systems	39,316
Re-branding	Bullseye Marketing	3,550
Total cost of project		€126,221

A maximum of €94,665.75 or 75% of eligible expenditure, whichever is the lesser, but this is subject to sufficient funding becoming available through de-committals otherwise only available budget shall be allocated.

Due to amount of budget available the promoter wishes to proceed with the project but will now only purchase the following items: -

Nature of Contract/ Goods/ Item/Element	Supplier	Cost excluding VAT (€)
Semi-automatic keg filling Machine	IC Filling Systems	30,500
Inline gas infusion system	IC Filling Systems	52,855
Total cost of project		€83,355

The Semi-automatic bottling filling machine and the rebranding is being removed. They currently have a machine that is fulfilling the role of the semi-automatic bottling machine but in a more manual way. It is hoped that the equipment can be purchased later in the year when the new LEADER programme commences. The Local Enterprise Office is going to assist them with the rebranding.

Ms Claire Connors advised that since the previous meeting the promoters have been successfully awarded the Emirates contract.

It was advised that by reducing elements of the projects the promoters wishes to maximise the benefits of the 75% grantaid.

The Evaluation Committee agreed that the removal of the items did not materially change the project and recommend the changes to the LCDC. The previous scoring and rationale for funding remain in place.

A maximum of €62,516.25 or 75% of eligible expenditure, whichever is the lesser, but this is subject to sufficient funding becoming available through de-committals otherwise only available budget shall be allocated

Proposed: John Harnedy
Geoghegan

Seconded: Anita

Proposed: P. Nugent	Seconded by S. Cooke
Abstentions:	
Quorum achieved: Yes	APPROVED

6.(c). For Approval: Amendment to 31LDRWAT113885 Installation of maturation storage, bottling and blending equipment (O’Connell Whisky).

WLP S.E.O. Mr. Jimmy Taaffe informed the committee the promoter wished to reduce the number of items being purchased from a revised quote.

Pat Nugent asked for further information on the promoter’s identity, the volume of grant aid and if the project would create employment. J Taaffe advise that the Promoter was Tom Draths O’Connell Whisky, the volume of grant aid is €80,992.50 and the project will create employment.

Proposed: P. Nugent	Seconded by J Beresford
Abstentions:	
Quorum achieved: Yes	APPROVED

6.(d). 2022 Q4 RDP Returns, Income & Expenditure note by the committee.

6.(e). LEADER 2023 -2027 E.O.I. Outcome. Progression to Stage Two

WLP S.E.O. Mr. Jimmy Taaffe that the E.O.I. for the LEADER 2023 -2027 programme was successful. Consultations will soon commence and LDS guidelines will soon be issued. Kathryn Kiely asked for an outline of the process and the responsibilities of the committee. Jimmy Taaffe advised that both the community and the business sectors will be consulted for inputs and co-design. An LDS submission will be brought back to the LAG for adoption. Breda Fell queried the guidelines and community consultation. Jimmy Taaffe advised that LDS guidelines were yet to be issued, Chief Officer Sinéad Breathnach advised that general guidelines for Inclusive Engagement have been issued by the Department and they will form part of the process. Jimmy Taaffe commented that co-design was more productive than consultation. Heather Kiely cited Kieran Lynch’s work on approaches to social inclusion, this document is to be circulated again and is to be used as a point of reference in the LDS process. Senan Cooke requested a list of LAG members including organisation and role to be circulated, J Codd to oblige.

6.(f). Circular 01-2023 EURI Update noted by the committee.

6.(g). 2nd Project Extension: 31LDRWAT115521 Provision of I.T. Training. Extend to 11/5/23

Proposed: P. Nugent	Seconded by S Cooke
Abstentions:	
Quorum achieved: Yes	APPROVED

7. Correspondence

- Brexit Blue Economy Enterprise Scheme
- Peatlands Climate Action Scheme - Derryshannoge Bog
- Minister Humphreys and Minister Joe O'Brien launch the €50 million Community Recognition Fund. Co. Waterford allocated €1,421,869.00
- WWETB Polyethylene Welding Course
- DRCD Updates

8. A.O.B. None

9. Date and venue of next LCDC meeting: 10.00am Thursday 9th March 2023, via videoconference.

Meeting Closed

Signed John O'Leary / 24/3/23
CHAIRPERSON DATE

LAG Decision Meeting Attendees Template						
LAG Meeting 9 th Feb 2023						
Attendee Details						
Public (Tick)	Community (Tick)	Physically Present (Tick)	Phone/Video Conference Attendee (Tick)	Vote by Written Procedure (Tick)	Organisation Represented	Member Name (Print)
	As per minutes attached					
Total	Total	Total	Total	Total		

1 Total Current Membership	19
2 Total Attendees	15
3 Quorum Required (50% of 1 above)	Yes
4 Quorum % achieved	% 79
5 Non-public sector attendees %	% 60

Chairperson Signature John O'Leary

Date 24/3/23