

1. **Confirmation of Quorum:** Having reviewed the attendance record, Chief Officer D. Tuohy confirmed that for a quorum to be achieved a public representative would need to abstain from voting. Derval Howley agreed to stand down. Revised Quorum Non-public 7: Public 6.
Chair Damien Geoghegan opened the meeting.

2. **Apologies:** As per table above, apologies were noted.

3. **Conflict of Interest:**

- (i) In order to maintain a balanced quorum WLP C.E.O Mr. Jimmy Taaffe would not be required to stand down on any project where he acted as Project Officer.

4. **Confirmation of Minutes of LAG Meeting held on May 13th 2021.**

Proposed: S. Cooke	Seconded by A. Wyse
Abstentions: D.Howley	
Quorum achieved: Yes	APPROVED

5. **Matters arising:** None.

6. **Rural Development Programme.**

(a) **Project approvals:**

- i) 31LDRWAT115546 Facilitation of the Portlaw Development Group to develop an action plan

Project ID	31LDRWAT115546
Project Type:	Training
Project Name:	Facilitation of the Portlaw Development Group to develop an action plan
Promoters Name:	WLP CLG
Address:	Presentation Community Centre, Mitchell St, Dungarvan, Co. Waterford
Description:	Portlaw has suffered from deprivation for some time with the initial closure of the Tannery where most of the population was employed and with little new employment opportunities, a

	commuting workforce has resulted in a lesser demand for local services. The area has benefited from limited LEADER or other funding and yet there is huge opportunity to harness and develop local assets. This facilitation support will equip a newly formed community group to help develop these assets and potential LEADER projects in the future.
Theme:	LO5 Basic services for hard-to-reach communities
Sub-theme:	SA 5.2
Link to LDS	<p>Excerpt from Section Two; a) Work closely with communities and particularly those who have not previously benefited from LEADER funding to build their capacity in preparation for the next programming period and ensure that weaker communities are not left behind</p> <p>Excerpt from Section Three: Supports and capacity building for communities that have not previously received assistance under LEADER or other rural programmes, using the Transitional Programme for the LAG's and Implementing Partners to engage directly with new applicants to develop projects and enhance collaboration within communities</p>

Total Project Costs	€14,000		
Eligible Project Costs	€14,000		
Funding sought by promoter:	€14,000		
State one of the following: - First Review / Previously Deferred or Not Recommend	First Review		
Funding recommended by Evaluation Committee:	€14,000		
Details of private funding:	0		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	The project will address the requirement from the newly formed Portlaw Development Group to gain the necessary expertise to be able to implement potential projects in their area which up to now has had very limited funding		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 100%

Total Funding	Facilitation support	€14,000	€14,000
		€14,000	€14,000
Was an assessment completed?: Date: _____	Yes, 7 th May 20121		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes, direct tendering was used, and the MEAT process used to select the chosen supplier		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	While two quotations were received, a comparable analysis was possible, and the costs were within a margin of each other		
Innovative Element of the project:	The group formed themselves without any intervention ensuring a true cross section of the community be represented. The facilitation support will strengthen the committee and identify potential new projects		
Consideration of Deadweight:	Deadweight is not an issue as the group do not have the funds to support this initiative		
Consideration of Displacement:	Displacement is not an issue as the facilitation support is unique and not readily available from other providers		
Economic justification for project:	The support will equip the committee with the necessary skills to develop new projects in the area that will bring in foot fall to support local services		
Average Score for Project:	87/100 (1)		
% level of aid & ceiling:	A maximum of €14,000 or 100% of eligible expenditure, whichever is the lesser		
E. C. Executive Summary/Rationale for Funding	<p>The Evaluation Committee agreed to recommend funding this project for the following reasons:-</p> <ol style="list-style-type: none"> 1. The project scored 87/100 2. The project fits the Local Development Plan (LDS) for training initiatives. 3. Funding this project fits the aim of the transitional programme to assist groups and areas that have not benefited greatly in previous programmes. 		

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
0	0	€0	€0

Confirmation on the applicant's position re De-Minimus and	Date of	Signed By
---	----------------	------------------

double from the relevant agencies.	Confirmation	
Waterford City & County Council were made aware of this initiative and are supportive offering to support the 2 nd phase if necessary	Email 15 th April 21	Vinnie O'Shea

Detail of Discussion: The following were the main points raised in the discussion of the project: -

- Ms Claire Connors advised that this is a newly formed group that sought assistance to help consolidate them as a group with an aim of working towards developing an action plan.
- This is an in-house project with WLP as the promoter. The training and facilitation of the group was sent for tender to five companies/trainers but only three responded. One was unable to deliver the project in the required timescale and the others were Prescience and Ciaran Lynch. Both tenders were scored in-house by two staff members and Ciaran Lynch was successful. Two members of the Portlaw Committee also reviewed the tenders and agreed with the in-house scoring. It is hoped that the training can commence within the next six weeks.
- A discussion ensued on how both tenderers interpreted the rules around VAT differently.
- A Committee Member noted that they worked previously with Mr Lynch, on Walking Ireland, and agreed that he is very good but noted that he tends to spread himself too thin and that delivery dates should be tied down.
- The Evaluation Committee agreed that Portlaw is an area that has not benefited greatly from previous Rural Development funding.
- Funding this project is a good use of Transitional funding as having a community action plan will benefit the area. The promoters following facilitation will have clear goals and a plan to follow.

A maximum of €14,000 or 100% of eligible expenditure, whichever is the lesser

Amount Recommended: €14,000	100% of Eligible Project Funding: €14,000
------------------------------------	--

Proposed: G. Foley	Seconded by M. Flanagan
Abstentions: D. Howley; J. Taaffe; M. Walsh	
Quorum achieved: Yes	APPROVED

ii) 31LDRWAT115519 Purchase of 40, 8" Android Tablets

Project ID	31LDRWAT115519
Project Type:	Capital
Project Name:	Purchase of 40, 8" Android Tablets
Promoters Name:	Dungarvan Care for the Aged
Address:	Mitchel Street, Dungarvan, Co. Waterford
Description:	Dungarvan Care for the Aged are aware of the digital gap that exists for the 55 years and upwards age group in operating in the emerging digital society and wish to provide appropriate training

	<p>for people in this age group in the use of computers and smartphones. The 4 Day Centres in Rural Waterford (Dungarvan, Cappoquin, Kilmacthomas and Portlaw) are ideally suited to provide this training. Accordingly, Dungarvan Care for the Aged working with all 4 Daycare Centres wish to acquire 40, 8" Android Tablets, 20 for the east and 20 for the West of the County at an overall cost of €5,999.80 to enable this training to take place. The Tablets will be retained in the day-care centres to facilitate training in the years ahead. The necessary professional information technology trainers will be engaged to provide the training.</p> <p>The innovation is the use of the Day Care centre infrastructure in Rural Waterford to deliver much need training to the elderly. The centres are working Deise Link (Local Link Bus Service) to assist in transporting the older people to and from these training sessions.</p>
Theme:	LO 5 Social Inclusion
Sub-theme:	SA 5.2 Training
Link to LDS	LO 5 Social Inclusion

Total Project Costs	The cost of this project is €5,999.60 and the promoter has requested funding of €4,499.60 or 74.9983% of eligible costs whichever is the lesser.		
Eligible Project Costs	€5,999.60		
Funding sought by promoter:	€4,499.60 or 74.9983% of eligible costs whichever is the lesser.		
State one of the following: - First Review / Previously Deferred or Not Recommend	First Review		
Funding recommended by Evaluation Committee:	€4,499.60 or 74.9983% of eligible costs whichever is the lesser.		
Details of private funding:	Cash/Money in account	€1,500.00	25%
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	Purchase of 40, 8" Android Tablets for training purposes		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 74.9983 %
	Purchase of 40, 8" Android Tablets for	€5,999.60	€4,499.60 or 74.9983% of eligible costs whichever is the lesser.

Total Funding	training purposes		
		€5,999.60	€4,499.60
Was an assessment completed?: Date: _____	The Evaluation Committee agreed that the project assessment was completed on the 7/05/21		
For projects funded under the Transitional LEADER Programme: Identify the particular aims and priorities of this programme that are satisfied by this project. (Refer to Section 2 and Section 3 of the Transitional LEADER Programme Guidelines issued on 16th December 2020)	<p>Section 2 - Aim of the Transitional Programme d) Explore and develop projects for funding in thematic areas which are likely to feature strongly in the next EU-funded programme. In this regard, projects which address the climate agenda, digital transformation and projects that utilise the Smart Village approach to local area development should be encouraged.</p> <p>Section 3 - Priorities for the Transitional Programme 5) Maximising the potential of broadband and the digital economy in communities including through skills development and building awareness and usage of available remote working facilities</p>		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	The Evaluation Committee agreed that the promoters followed Category 1 National Procurement Guidelines.		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	A sufficient number of eligible quotations were obtained.		
Innovative Element of the project:	Due to closure of banks, post offices and other services it is important that older people become familiar and comfortable with IT.		
Consideration of Deadweight:	This project will not proceed without Rural Development funding		
Consideration of Displacement:	This project is not duplicating any other training initiatives by the WWETB or WC&CC. It is particularly relevant in Covid times and considered an excellent use of funding.		
Economic justification for project:	The project fits the Local Development Strategy plan for training initiatives.		
Average Score for Project:	The project scored 82/100 (2)		
% level of aid & ceiling:	A maximum of €4,499.60 or 74.9983% of eligible expenditure, whichever is the lesser		
E. C. Executive Summary/Rationale for Funding	<ul style="list-style-type: none"> - The Evaluation Committee agreed to recommend funding this project for the following reasons: - The project scored 82/100 - The project fits the Local Development Plan (LDS) for training initiatives. - Funding this project is an excellent use of Transitional Programme funds as it prioritises skills development and 		

	building awareness and usage of available online technologies and smart devices.
--	--

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
None	None	€0	None

Confirmation on the applicant's position re De-Mininus and double from the relevant agencies.	Date of Confirmation	Signed By
Waterford LEO	10/05/2021	B Kirby
Waterford Library Services	12/05/2021	Jane Cantwell
Waterford City and County Council	13/05/2021	Kevin Moynihan

Detail of Discussion:

The following were the main points raised in the discussion of the project: -

- Mr. Jimmy Taaffe briefly outlined the project to the Evaluation Committee noting that the Department of Agriculture and the EU Commission see a digital divide between people over 55 that worked in an office, who were used to using technology, and those that were not working in an office environment.
- This project is about using the four-day care centres in Cappoquin, Dungarvan, Kilmacthomas and Portlaoise and their wider networks to support and train older people in the use of new technologies. Trainees will be shown how to log onto tablets and connect with their families, to use online banking and services, etc. It will be used to bridge the gap for people who never really used IT previously. For example, people on the RSS scheme have never used IT.
- There are two applications, training at 100% and the capital expenditure at 75% for the purchase of the android tablets.
- Following queries Mr. Jimmy Taaffe confirmed that the androids will be shared between the four centres with ten in each centre. The training will consist of ten people at a time, but the instruction will be one on one as required. Initially it will be teaching users how to log on and connect with their families. The progression to the next level using services will happen slowly and will be driven by the users over the coming months.
- The contract for the training was tendered out and the trainer; Marie Cox is very experienced in delivering training like this. It will be dependent on Covid as it will be delivered in person giving instruction to each person in a step-by-step approach.
- Following a query in widening out the scope of the project to non Deise Care users Mr. Jimmy Taaffe clarified that this project is limited to users of the Day Care Centres mentioned. It was pointed out that there are several people who would not be users of the Centres that would benefit from this type of training. Mr. Jimmy Taaffe agreed noting that Access IT in Waterford will be running similar courses on behalf of Waterford City and County Council later in the summer. These will be aimed at the long term unemployed.
- The Evaluation Committee agreed that the promoters have the skills and expertise to successfully

<p>implement the project.</p> <ul style="list-style-type: none"> - Mr. Jimmy Taaffe confirmed that the training will take place once per week in each of the four locations. Each training will be for a 2-hour period with each centre getting 5 training sessions in total. If it works well then further training maybe considered. This project is about building users confidence so that they are comfortable keeping in contact with family and looking at services from banks and post offices. - The Evaluation Committee were all in favour of supporting this project and considered it an excellent use of Transitional funds. <p>A maximum of €4,499.60 or 74.9983% of eligible expenditure, whichever is the lesser</p>	
<p>Amount Recommended: A maximum of €4,499.60 or 74.9983% of eligible expenditure, whichever is the lesser</p>	<p>Eligible Project Funding: A maximum of €4,499.60 or 74.9983% of eligible expenditure, whichever is the lesser</p>

Proposed: A. Wyse	Seconded by: H. Kiely
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

iii) 31LDRWAT115521 Provision of I.T Training

Project ID	31LDRWAT115521
Project Type:	Training
Project Name:	Provision of I.T Training
Promoters Name:	Dungarvan Care for the Aged
Address:	Mitchel Street, Dungarvan, Co. Waterford
Description:	<p>Dungarvan Care for the Aged are aware of the digital gap that exists for the 55 years and upwards age group in operating in the emerging digital society and wish to provide appropriate training for people in this age group in the use of computers and smartphones. The 4 Day Centres in Rural Waterford (Dungarvan, Cappoquin, Kilmacthomas and Portlaw) are ideally suited to provide this training. Accordingly, Dungarvan Care for the Aged working with all 4 Daycare Centres wish to engage a qualified training organisation to provide 2 training courses in the day centres at Portlaw, Kilmacthomas, Dungarvan and Cappoquin at an overall cost of €5,000 to enable this training to take place. It is intended to run 2 courses in each location over the Winter Months.</p> <p>The innovation is the use of the Day Care centre infrastructure in Rural Waterford to deliver much need training to the elderly. The centres are working Deise Link (Local Link Bus Service) to assist in</p>

	transporting the older people to and from these training sessions.
Theme:	LO 5 Social Inclusion
Sub-theme:	SA 5.2 Training
Link to LDS	LO 5 Social Inclusion

Total Project Costs	€5,000.00		
Eligible Project Costs	€5,000.00		
Funding sought by promoter:	€5,000.00 or 100% of eligible costs whichever is the lesser.		
State one of the following: - First Review / Previously Deferred or Not Recommend	First Review		
Funding recommended by Evaluation Committee:	€5,000.00 or 100% of eligible costs whichever is the lesser.		
Details of private funding:	N/A		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	Training in the use of computers and smartphones		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 100 %
	I.T. Training for Older People in Daycare Centres	€5,000	€5,000.00 or 100% of eligible costs whichever is the lesser.
		€5,000.00	
Total Funding			
Was an assessment completed?: Date: _____	The Evaluation Committee agreed that the project assessment was completed on the 7/05/21		
Identify the particular aims and priorities of this programme that are satisfied by this project. (Refer to Section 2 and Section 3 of the Transitional LEADER Programme Guidelines issued on 16th December 2020)	Section 3 - Priorities for the Transitional Programme 5) Maximising the potential of broadband and the digital economy in communities including through skills development and building awareness and usage of available remote working facilities		
Are detailed costings provided for the project? Were the costs for the project considered reasonable	The Evaluation Committee agreed that the promoters followed Category 1 National Procurement Guidelines.		

and how was this measured?	
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	A sufficient number of eligible quotations were obtained.
Innovative Element of the project:	There is a digital divide between young and old as service suppliers such as Banks, Utilities, etc increasingly use online facilities to do their business, those leaving non computer literate citizens at a critical social disadvantage.
Consideration of Deadweight:	This project will not proceed without Rural Development funding
Consideration of Displacement:	This project is not duplicating any other training initiatives by the WWETB or WC&CC. It is particularly relevant in Covid times and considered an excellent use of funding.
Economic justification for project:	The project fits the Local Development Strategy plan for training initiatives.
Average Score for Project:	The project scored 82/100 (2)
% level of aid & ceiling:	A maximum of €5,000.00 or 100% of eligible expenditure, whichever is the lesser
E. C. Executive Summary/Rationale for Funding	<ul style="list-style-type: none"> - The Evaluation Committee agreed to recommend funding this project for the following reasons: - The project scored 82/100 - The project fits the Local Development Plan (LDS) for training initiatives. - Funding this project is an excellent use of Transitional Programme funds as it prioritises skills development and building awareness and usage of available online technologies and smart devices.

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
None	None	€0	None

Confirmation on the applicant's position re De-Minimus and double from the relevant agencies.	Date of Confirmation	Signed By
Waterford LEO	10/05/2021	B Kirby
Waterford Library Services	12/05/2021	Jane Cantwell
Waterford City and County Council	13/05/2021	Kevin Moynihan

Detail of Discussion:

The following were the main points raised in the discussion of the project: -

- Mr. Jimmy Taaffe briefly outlined the project to the Evaluation Committee noting that the Department of Agriculture and the EU Commission see a digital divide between people over 65 that worked in an office, who were used to using technology, and those that were not working in an office environment.
- This project is about using the four-day care centres in Cappoquin, Dungarvan, Kilmacthomas and Portlaoise and their wider networks to support and train older people in the use of new technologies. Trainees will be shown how to log onto tablets and connect with their families, use online banking and services, etc. It will be used to bridge the gap for people who never really used IT previously. For example, people on the RSS scheme have never used IT.
- There are two applications, training at 100% and the capital expenditure at 75% for the purchase of the android tablets.
- Following queries Mr. Jimmy Taaffe confirmed that the androids will be shared between the four centres with ten in each centre. The training will consist of ten people at a time, but the instruction will be one on one as required. Initially it will be teaching users how to log on and connect with their families. The progression to the next level using services will happen slowly and will be driven by the users over the coming months.
- The contract for the training was tendered out and the trainer; Marie Cox is very experienced delivering training like this. It will be dependent on Covid as it will be delivered in person giving instruction to each person in a step-by-step approach.
- Following a query in widening out the scope of the project to non Deise Care users Mr. Jimmy Taaffe clarified that this project is limited to users of the Day Care Centres mentioned. It was pointed out that there are several people who would not be users of the Centres that would benefit from this type of training. Mr. Jimmy Taaffe agreed noting that Access IT in Waterford will be running similar courses on behalf of Waterford City and County Council later in the summer. These will be aimed at the long term unemployed.
- The Evaluation Committee agreed that the promoters have the skills and expertise to successfully implement the project.
- Mr. Jimmy Taaffe confirmed that the training will take place once per week in each of the four locations. Each training will be for a 2-hour period with each centre getting 5 training sessions total. If it works well then further training maybe considered. This project is about building user confidence so that they are comfortable keeping in contact with family and looking at services from banks and post offices.
- The Evaluation Committee were all in favour of supporting this project and considered it an excellent use of Transitional funds.

A maximum of €5,000.00 or 100% of eligible expenditure, whichever is the lesser

Amount Recommended: A maximum of €5,000.00 or 100% of eligible expenditure, whichever is the lesser

100% of Eligible Project Funding: A maximum of €5,000.00 or 100% of eligible expenditure, whichever is the lesser

Proposed: A. Wyse	Seconded by: H. Kiely
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

iv) 31LDRWAT114978 Renovations to Dungarvan Club

Project ID	31LDRWAT114978
Project Type:	S.A. 1.1 Activity Tourism: Non-Core Activity Sports i.e. Iron Man, International Equestrian Events.
Project Name:	Renovations to Dungarvan Club
Promoters Name:	Dungarvan Club
Address:	Garynagrenagh, Dungarvan, Co. Waterford, X35 T186:
Description:	Renovate the newly purchased premises at 35 O'Connell Street, Dungarvan. This will entail the full refit and the construction of an extension at the rear of the building to hold 2 Championship Snooker Tables, and 1 Championship Pool Table on the ground floor. Upstairs will be a room for Board Games and Card Playing.
Theme:	L.O. 1 Tourism as a key driver of Economic Development;
Sub-theme:	S.A. 1.1 Activity Tourism: Non-Core Activity Sports i.e. Iron Man, International Equestrian Events.
Link to LDS	L.O. 1 Tourism as a key driver of Economic Development;

Total Project Costs	€141,960.94
Eligible Project Costs	€140,803.96
Funding sought by promoter:	€106,470.70 or 75%, whichever is the lesser amount.
State one of the following: - First Review / Previously Deferred or Not Recommend	First Review
Funding recommended by Evaluation Committee:	<p>A maximum of €104,236.41 or 75% of eligible expenditure, whichever is the lesser for the following reasons</p> <ul style="list-style-type: none"> - The project scored 78/100 - The project fits the Local Development Plan (LDS) for supporting tourism development - However funding is conditional on the membership being inclusive and open to all comers as the facility is funded by public monies.

Details of private funding:	€35,200.99		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	Renovate the newly purchased premises at 35 O'Connell Street, Dungarvan. This will entail the full refit and the construction of an extension at the rear of the building to hold 2 Championship Snooker Tables, and 1 Championship Pool Table on the ground floor. Upstairs will be a room for Board Games and Card Playing.		
Detail exactly what WLP will be funding (List items from Project Assessment Report) Total Funding	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 75 %
	Construction	107,484.70	80,613.53
	2 X Snooker Tables	16,000.00	12,000.00
	1 X Pool Table	1,850.00	1,387.50
	2 X Table Lights	760.00	570.00
	2 x Table Irons	660.00	495.00
	Strachen Cloth	3,750.00	2,812.50
	Table Heating	900.00	675.00
	4 X Extended Rests	214.09	160.57
		214.09	160.57
		20.93	15.70
		101.77	76.33
	1 G Balls	1,411.50	1,058.63
	Billiard Balls	305.66	229.25
	Brush	126.40	94.80
	Napping Block	122.29	91.18
	3 X Monitors	1,291.50	968.63
	1 X Large Monitor	836.40	627.30
	2 X Scoring Tablets	369.00	276.75
	2 X Electronic Boards	319.80	239.85
	Table Fitting	0.00	0.00
	Dart Board	223.03	167.27
	2 X Mini Tables	2,021.40	1,516.05
	€138,982.56	€104,236.41	
Was an assessment completed?: Date: _____	The Evaluation Committee agreed that the project assessment was completed on the 07/05/2021		
For projects funded under the Transitional LEADER Programme:	Section 2 - Aim of the Transitional Programme b) Promote Projects which support communities in a post Covid 19 environment		

Identify the particular aims and priorities of this programme that are satisfied by this project.	Section 3 - Priorities for the Transitional Programme 2) Community based projects that seek to address the impact of the Covid 19 pandemic
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes. They were chosen on the basis of the lowest price for the construction element and most economically advantageous tender basis for the equipment.
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	The applicant used E Tenders for the Construction element and direct tenders for the equipment. They obtained the appropriate number of quotations.
Innovative Element of the project:	It the only one of its kind in the area
Consideration of Deadweight:	The Evaluation Committee did not consider deadweight an issue in this project as it will not proceed without funding.
Consideration of Displacement:	Displacement is not an issue as this is the only facility in a 20-mile radius. The other facility in Cappoquin is in a parochial hall.
Economic justification for project:	Funding will provide an amenity to the members and visiting tournaments
Average Score for Project:	78/ 100 (1)
% level of aid & ceiling:	€104,236.41 or 75% of the eligible costs, whichever is the lesser amount.
E. C. Executive Summary/Rationale for Funding	<p>The Evaluation Committee agreed to recommend funding this project for the following reasons:-</p> <p>A maximum of €104,236.41 or 75% of eligible expenditure, whichever is the lesser for the following reasons</p> <ul style="list-style-type: none"> - The project scored 78/100 - The project fits the Local Development Plan (LDS) for supporting tourism development - However funding is conditional on the membership being inclusive and open to all comers as the facility is funded by public monies.

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
0	0	€35,200.99	None

Confirmation on the applicant's position re De-Minimus and double from the relevant agencies.	Date of Confirmation	Signed By
Waterford LEO	08/03/2021	B Kirby
Faite Ireland		I. Carr

<p>The following were the main points raised in the discussion of the project: -</p> <ul style="list-style-type: none"> - Mr Jimmy Taaffe advised that the Department of Community and Rural Affairs have given permission for this project to come from Transitional funding rather than Rural Development Funding as previously recommended. There were insufficient de-committals to allow for funding under the previous programme. The remaining budget was c/f and added to the Transitional Programme. - The Evaluation Committee agreed to recommend funding this project under the Transitional LEADER Programme. The previous rationale and scoring shall remain the same. <p>A maximum of €104,236.41 or 75% of eligible expenditure, whichever is the lesser for the following reasons: -</p> <ul style="list-style-type: none"> - The project scored 78/100 - The project fits the Local Development Plan (LDS) for tourism development. 	
<p>Amount Recommended: €104,236.41 or 75% of eligible costs, whichever is the lesser amount.</p>	<p>75% of Eligible Project Funding: €104,236.41</p>

WLP C.E.O. Mr. Jimmy Taaffe informed the committee that this project was previously approved however due to a shortfall in de-commitments, it will now be funded under the Transitional Programme which includes surplus transfers and must be re-approved. H Kiely, J Beresford and R Walsh raised a number of issues with the project including openness, accessibility, inclusion, connectivity, outreach and tourism offer. J Taaffe advised that the membership offer will be open and inclusive; promotion and advertising will commence if/when the project progresses. Tournaments and exhibitions will be advertised and will provide a tourism offer. The club have invested prudently and accounting will be handled via SORP. The renovation will provide much needed aesthetic improvement. Outreach can be routed through the Chamber of Commerce and the conditions pertaining to the correct use of public funds will be well documented in the letter of offer.

Proposed: D. Geoghegan	Seconded by: G. Foley
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

v) 31LDRWAT113649 Construction of Two Story Office Block Lismore (extranet).

Project ID	31LDRWAT113649
Project Type:	Capital
Project Name:	Construction of two story office block at Lismore Business Park
Promoters Name:	Lismore Business Park CLG
Address:	Lismore Business Park, Mayfield, Lismore, Co. Waterford
Description:	The construction of a new two storey office building with 20-24 office spaces on a green field site owned by the promoter in Lismore Business Park aiming to attract and retain investment into the town of Lismore and create employment opportunities. The uniqueness of the project is the collaborative approach being adopted by Lismore and the other 3 West Waterford villages under the Blackwater Valley Enterprise Development zone to promote smart working in the region
Theme:	LO3
Sub-theme:	SA3.1
Link to LDS	This project fits under LO3 revitalisation of local villages through the development of human capital and capital investment

Total Project Costs	€585,954		
Eligible Project Costs	€585,954		
Funding sought by promoter:	€200,000		
State one of the following: - First Review / Previously Deferred or Not Recommend	First Review		
Funding recommended by Evaluation Committee:	€200,000		
Details of private funding:	€92,977 loan/bridging €292,977 Tomar Trust		
Voluntary Labour: YES / NO (if yes provide detail)	No		
Synopsis of project:	The project is promoted by Lismore Business Park CLG aiming to attract and retain investment in the town of Lismore and create employment opportunities within the town and surrounding areas.		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 34.1324 %
	Professional fees	€17,890	€6,106.28
Total Funding	Works	€568,064	€193,893.88

		€585,954	€200,000
Was an assessment completed?: Date: _____	Yes, 29/07/2020		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes, the project was advertised on the national procurement website to attract prices for both the works and associated professional fees and the lowest value tender was selected for the works element. The most economic advantageous tender selection was used for the selection of professional fees.		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Not applicable		
Innovative Element of the project:	It was agreed that the project is innovative as the aim of the Community Enterprise Hub is to build on existing social and economic capital of the area at a scale which is significant enough to address rural decline and act as a model for positive change in the locality.		
Consideration of Deadweight:	Deadweight is not an issue as without funding this project will not proceed.		
Consideration of Displacement:	The Evaluation Committee agreed that displacement is not an issue as the nearest similar facility is in Dungarvan where office space is already limited.		
Economic justification for project:	The project will address the issue of rural decline and the lack of services by creating remote working opportunities and facilities to attract employees looking for a better work life balance.		
Average Score for Project:	The project scored 74/100		
% level of aid & ceiling:	A maximum of €200,000 or 34.1324% of eligible expenditure whichever is the lesser		
E. C. Executive Summary/Rationale for Funding	<p>The Evaluation Committee agreed to recommend funding this project for the following reasons:-</p> <ol style="list-style-type: none"> 4. The project scored 74/100 5. The project fits the Local Development Plan (LDS) Local Objective 3 for the revitalisation of local villages through the development of human capital and capital investment 6. Funding this project will provide a smart remote working environment that will benefit both employees and employers. 		

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
0	0	€92,977 loan/bridging €292,977 Tomar Trust	€0

Confirmation on the applicant's position re De-Minimus and double from the relevant agencies.	Date of Confirmation	Signed By
Notification sent to Richie Walsh, Local Employment Service	4th Aug 2020	CC

Detail of Discussion: The following were the main points raised in the discussion of the project: -	
<ul style="list-style-type: none"> - It was noted that there could be a potential tenant for the Lismore facility already. - A Committee Member noted that this is the strongest of the applications as the promoters have proven that they have the capability to successful run an enterprise centre already. - Mr Jimmy Taaffe said that the promoters are fortunate that they are in a strong position as all units in the Industrial Estate are rented out. There is a proven demand in the area. - The majority of the Evaluation Committee agreed to recommend funding this project to the Waterford LCDC as presented. One Evaluation Member believed only two of the four should be funded due to the proximity of all centres. 	
A maximum of €200,000 or 34.1324% of eligible expenditure, whichever is the lesser.	
Amount Recommended: €200,000	34.1324 % of Eligible Project Funding: €585,954

Proposed: A. Wyse	Seconded by: D. Geoghegan
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

vi) 31LDRWAT113546 Blackwater House Development (extranet).

Project ID	31LDRWAT113546
Project Type:	Capital
Project Name:	Blackwater House Development
Promoters Name:	Cappoquin Regeneration Company CLG
Address:	Main Street, Cappoquin, Co. Waterford
Description:	The project involves the refurbishment of a vacant and semi derelict property which is a protected structure in the centre of Cappoquin town and conversion into a walk in ready to use office facility to accommodate up to 16 remote workers while also improving the street scape
Theme:	LO3
Sub-theme:	SA3.1

Link to LDS	This project fits under LO3 revitalisation of local villages through the development of human capital and capital investment
--------------------	--

Total Project Costs	€596,888.38		
Eligible Project Costs	€422,068.99		
Funding sought by promoter:	€200,000		
State one of the following: - First Review / Previously Deferred or Not Recommend	First Review		
Funding recommended by Evaluation Committee:	€200,000		
Details of private funding:	€222,068.99 Own funds & Tomar Trust		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	The refurbishment of a vacant and semi derelict property which is a protected structure in the centre of Cappoquin town		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 47.3856%
	Professional Services	€25,684.99	€12,170.99
	Works	€396,384	€187,828.94
Total Funding		€422,068.99	€200,000
Was an assessment completed?: Date: _____	Yes, 22 nd July 2020		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes, the initial preparatory work on the project to include drawing up plans, etc was secured through a direct tender process with the contract awarded to dhb Architects who then carried out a full eTender process for pricing of the full restoration works on the building. As with all works projects, the lowest value tenderer was awarded the contract.		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Not applicable		
Innovative Element of the project:	This project will be the first Smart Office facility in Cappoquin. Hopefully attracting new families into the area thereby improving its viability.		
Consideration of Deadweight:	The Evaluation Committee agreed that this project will not proceed		

	without grant aid.
Consideration of Displacement:	Displacement was not considered an issue as these projects are being marketed to companies that are looking for new remote working solutions.
Economic justification for project:	Funding this project will improve the street scape and improve the towns viability
Average Score for Project:	The project scored 74/100
% level of aid & ceiling:	A maximum of €200,000 or 47.3856% of eligible expenditure, whichever is the lesser.
E. C. Executive Summary/Rationale for Funding	<p>The Evaluation Committee agreed to recommend funding this project for the following reasons:-</p> <ol style="list-style-type: none"> 1) The project scored 74/100 2) The project fits the Local Development Plan (LDS) Local Objective 3 for the revitalisation of local villages through the development of human capital and capital investment 3) Funding this project will provide a smart remote working environment that will benefit both employees and employers. 7. Funding this project will improve the street scape of Cappoquin.

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
0	0	€222,068.99 Own funds & Tomar Trust	€0

Confirmation on the applicant's position re De-Minimus and double from the relevant agencies.	Date of Confirmation	Signed By
Local Enterprise Office	14th July 2020	Richie Walsh

<p>Detail of Discussion: The following were the main points raised in the discussion of the project: -</p> <ul style="list-style-type: none"> - The Evaluation Committee agreed that this is an excellent project as it will help restore the streetscape in the centre of Cappoquin. - There was a detailed reply provided regarding the write off dept between both companies. The balance written off between the 2 companies was €1,700515. The write-off in CCDC was matched by an equivalent write-back in CCCL and related to VAT and the original company set up. - The agreed the promoters had the experience and capability to implement the project successfully.

<p>- The majority of the Evaluation Committee agreed to recommend funding this project to the Waterford LCDC as presented. One Evaluation Member believed only two of the four should be funded due to the proximity of all centres.</p> <p>A maximum of €200,000 or 47.3856% of eligible expenditure, whichever is the lesser</p>	
Amount Recommended: €200,000	47.3856% of Eligible Project Funding: €422,068.99

Proposed: A. Wyse	Seconded by: D. Geoghegan
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

vii) 31LDRWAT113549 Tallow Community Enterprise Hub (extranet).

Project ID	31LDRWAT113549
Project Type:	Capital
Project Name:	Tallow Community Enterprise Hub
Promoters Name:	Tallow Enterprise Group CLG
Address:	Tallow Enterprise Centre, Nora Herlihy House, West Street, Tallow, Co. Waterford
Description:	The proposal is to demolish an existing building except for the party wall and construct a new building in the same line in keeping with the street scape. Internally the office spaces will vary in size with the smallest on the ground floor with two larger spaces flanking a centra stair above. The space can be customized to either 3 units for 10 remote workers or 1 large space.
Theme:	LO3
Sub-theme:	SA3.1
Link to LDS	This project fits under LO3 revitalisation of local villages through the development of human capital and capital investment

Total Project Costs	€804,282.23
Eligible Project Costs	€804,282.23
Funding sought by promoter:	€200,000
State one of the following: - First Review / Previously Deferred or Not Recommend	First Review

Funding recommended by Evaluation Committee:	€200,000		
Details of private funding:	€108,000 own funds €96,282.23 bridging/loan		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	The project will promote enterprise and improve facilities for the economic and social development of the people in the community where no alternative remote working facilities exist. This development will enhance spend in the local economy and improve footfall.		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 24.86689%
	Professional fees	€26,015	€6,469.12
	Works	€778,267.23	€193,530.87
	Total Funding	€804,282.23	€200,000
Was an assessment completed?: Date: _____	Yes, 24 th July 2020		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes, direct tendering was undertaken to secure the necessary expertise to carry out the preparatory work on the project, drafting up plans and securing planning permission and tendering for the successful contractor through eTenders. In the case of capital projects, the lowest value tender applies.		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Not applicable		
Innovative Element of the project:	It was agreed that the project is innovative as the aim of the Community Enterprise Hub is to build on existing social and economic capital of the area at a scale which is significant enough to address rural decline and act as a model for positive change in the locality.		
Consideration of Deadweight:	The Evaluation Committee agreed that deadweight is not an issue as without funding this project will not proceed.		
Consideration of Displacement:	The Evaluation Committee agreed that displacement is not an issue as the nearest similar facility is in Dungarvan where office space is already limited.		
Economic justification for project:	The project fits in with the Co Waterford LCDC Plan for Local		

	Objective 3 Revitalisation of Local Villages through the development of human capital and capital investments.
Average Score for Project:	The project scored 74/100
% level of aid & ceiling:	A maximum of €200,000 or 24.86689% of eligible expenditure whichever is the lesser
E. C. Executive Summary/Rationale for Funding	<p>The Evaluation Committee agreed to recommend funding this project for the following reasons:-</p> <p>8. The project scored 74/100</p> <p>9. The project fits the Local Development Plan (LDS) Local Objective 3 for the revitalisation of local villages through the development of human capital and capital investment</p> <p>10. Funding this project will provide a smart remote working environment that will benefit both employees and employers</p>

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
0	6.5	€108,000 own funds	€0
		€96,282.23 bridging/loan	

Confirmation on the applicant's position re De-Minimus and double from the relevant agencies.	Date of Confirmation	Signed By
Local Enterprise Office	14th July '20	Richie Walsh

<p>Detail of Discussion: The following were the main points raised in the discussion of the project: -</p> <ul style="list-style-type: none"> - Ms Claire Connors advised that the revised Project Assessment circulated was due to rounding on the IT system and slight changes to the % rate. - The ease of access to the Cork motorway was noted. - The promoters are experienced in supporting rural development and have successfully run a training centre and enterprise units. - The majority of the Evaluation Committee agreed to recommend funding this project to the Waterford LCDC as presented. One Evaluation Member believed only two of the four should be funded due to the proximity of all centres. <p>A maximum of €200,000 or 24.86689% of eligible expenditure, whichever is the lesser.</p>	
Amount Recommended: €200,000	24.86689% of Eligible Project Funding: €804,282.23

Proposed: A. Wyse	Seconded by: D. Geoghegan
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

viii) 31LDRWAT113677 Villierstown Enterprise Centre (extranet).

Project ID	31LDRWAT113677
Project Type:	Capital
Project Name:	Villierstown Enterprise Centre – Part Development
Promoters Name:	Villierstown Community Development CLG
Address:	Villierstown, Cappoquin, Co. Waterford
Description:	Funding is sought for the renovation of a derelict building in the centre of Villierstown village. The renovation will provide a 1,800 ft square of remote working capable of accommodating 14-16 remote workers.
Theme:	LO3
Sub-theme:	SA3.1
Link to LDS	This project fits under LO3 revitalisation of local villages through the development of human capital and capital investment

Total Project Costs	€616,187.60		
Eligible Project Costs	€616,187.60		
Funding sought by promoter:	€200,000		
State one of the following: - First Review / Previously Deferred or Not Recommend	First Review		
Funding recommended by Evaluation Committee:	€200,000		
Details of private funding:	€200,000 Loan/bridging €216,187.60 Tomar Trust		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	Funding is sought for the renovation of a derelict building in the centre of Villierstown village to provide remote working capable of accommodating 14-16 remote workers		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 32.45765%
	Professional	€59,802.60	€19,410.52

	Services		
	Works	€556,385	€180,589.49
Total Funding		€616,187.60	€200,000
Was an assessment completed?: Date: _____	Yes, 6 th August 2020		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes, the project was advertised on the national procurement website to attract prices for both the works and associated professional fees and the lowest value tender was selected for the works element. The most economic advantageous tender selection was used for the selection of professional fees.		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Not applicable		
Innovative Element of the project:	The project is part of a larger collaborative marketing strategy attracting remote working into the BEDZ.		
Consideration of Deadweight:	The Evaluation Committee agreed that deadweight is not an issue as without funding this project will not proceed.		
Consideration of Displacement:	The Evaluation Committee agreed that displacement is not an issue as all the facilities are being marketed collaboratively.		
Economic justification for project:	The project fits in with the Co Waterford LCDC Plan for Local Objective 3 Revitalisation of Local Villages through the development of human capital and capital investments.		
Average Score for Project:	The project scored 74/100		
% level of aid & ceiling:	A maximum of €200,000 or 32.45765% of eligible expenditure whichever is the lesser		
E. C. Executive Summary/Rationale for Funding	<p>The Evaluation Committee agreed to recommend funding this project for the following reasons:-</p> <ol style="list-style-type: none"> 11. The project scored 74/100 12. The project fits the Local Development Plan (LDS) Local Objective 3 for the revitalisation of local villages through the development of human capital and capital investment 13. Funding this project will provide a smart remote working environment that will benefit both employees and employers. 14. Funding this project will improve the street scape of Villierstown. 		

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
0	0	€200,000 Loan/bridging €216,187.60 Tomar Trust	€0

Confirmation on the applicant's position re De-Minimus and double from the relevant agencies.	Date of Confirmation	Signed By
Notification sent to Richie Walsh, Local Enterprise Office	6th Aug '20	CC

<p>Detail of Discussion: The following were the main points raised in the discussion of the project: -</p> <ul style="list-style-type: none"> - Ms Claire Connors advised that the revised Project Assessment report was necessary as the promoters are doing a dual development of both the enterprise space and the Montessori school. While the tenders include all costs, the contractors were asked to clarify costs for both spaces. The PA was revised to reflect costs for the enterprise centre only which will be funded by LEADER. The Montessori element will be funded by TOMAR funding. - The Evaluation Committee noted that even if the promoters fill the centre to capacity, they will be liable to pay Clann Credo €20,000 per year. Ms. Connors advised that they had an income of €10,000 from the Montessori School already and with the new premises will have increased capacity and no longer required to pay the rent they are currently. - The Committee noted that the promoters have successfully managed previously funded projects. - A Committee Member said the he could see that Lismore, Tallow and Cappoquin would have services to offer in terms of shops, banks, etc but queried what Villierstown would offer? Mr Jimmy Taaffe said that following funding of previous projects and the increase footfall that a shop/bakery has opened. The local pub is also much busier. In terms of location its access to the N25 is excellent. - The majority of the Evaluation Committee agreed to recommend funding this project to the Waterford LCDC as presented. One Evaluation Member believed only two of the four should be funded due to the proximity of all centres. <p>A maximum of €200,000 or 32.45765% of eligible expenditure, whichever is the lesser.</p>	
<p>Amount Recommended: €200,000</p>	<p>32.45765%% of Eligible Project Funding: €616,187.60</p>

Proposed: A. Wyse	Seconded by: D. Geoghegan
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

(b) For Noting:

WLP Income and expenditure records for Q1 2021 were submitted to LAG and are available on extranet.

(c). Extension Requests

31LDRWAT110525 Knockanore Farmhouse Cheese

A six month extension has been requested due to problems posed by COVID.

Proposed: G. Foley	Seconded by: S. Cooke
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

31LDRWAT111848 Camphire Int. Horse Trials

WLP C.E.O. Mr. Jimmy Taaffe explained to the committee that under the terms of the original project approval this festival could not reapply for further LEADER funding. Owing to COVID the festival has been delayed and extensions exhausted. The promoters wish to reapply, not for further funding, but for the original unused funding again.

Proposed: J. Beresford	Seconded by: L. O'Sullivan
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

31LDRWAT111766 Lismore Opera Festival

WLP C.E.O. Mr. Jimmy Taaffe explained to the committee that under the terms of the original project approval this festival could not reapply for further LEADER funding. Owing to COVID the festival has been delayed and extensions exhausted. The promoters wish to reapply, not for further funding, but for the original unused funding again.

Proposed: S. Cooke	Seconded by: D. Geoghegan
Abstentions: D. Howley	
Quorum achieved: Yes	APPROVED

7. Correspondence:

Two items of correspondence were relayed to the committee

- Press Release: Our Rural Future: Minister Humphreys launches public consultation on the first ever National Outdoor Recreation Strategy (extranet).
- Press Release: Our Rural Future: Ministers Humphreys, McConalogue and Hackett announce final call for applications to the LEADER Food Initiative (extranet).

WLP C.E.O. Mr. Jimmy Taaffe informed the committee that national trails officers are inspecting the St Declan's Way and a decision on the provision of NTO funding for same is imminent. He also advised that three food projects are being progressed.

8. A.O.B. None

9. Date and venue of next LAG meeting: 11.00am Thursday 8th July 2021, via videoconference.

Meeting Closed

Signed Lois O'Sullivan 20/7/21

CHAIRPERSON

DATE