



Minutes of the Waterford LAG Meeting
Thursday 9th Sept 2021, teleconference via Zoom at 11.00 a.m.

Present: **Non Public Sector:** **Public Sector**

1. Gabriel Foley	PPN / Environment	1. Cllr. J. Kelly	Mayor Public Rep
2. Breda Fell	PPN / Community & Voluntary	2. Brendan Lawton	Reg. Mgr. Dept Social Protection
3. Heather Kiely	PPN/ Community & Voluntary	3. Derval Howley	Head of Wellbeing HSE
4. Michael Bowe	CEO – Waterford Area Partnership	4. Michael Walsh	CE, WC&CC
5. Maggie Flanagan	PPN / Community & Voluntary	5. Cllr. Eamonn Quinlan	Elected representative
6. Jimmy Taaffe	CEO – WLP CLG	6. Julie Somers	CYPSC Coordinator
7. Jenny Beresford	CEO Dungarvan & West Waterford Chamber	7. Michael O'Brien	WWETB
		8. Cllr. Lola O'Sullivan	Elected representative
Apologies:		Apologies:	
8. Senan Cooke	PPN / Community & Voluntary		
9. Catherine Quinlan	I.C.M.S.A.		
10. Gerald Hurley	CEO Waterford City Chamber	9. Richie Walsh	Head of LEO

Staff Present: I. Grimes D.o.S., D. Tuohy Chief Officer, J. Codd S.O, Emma Smyth A.S.O.

1.Total current Membership	19
2.Total attendees	15
3. Quorum % required (50% of 1 above)	Achieved – 79%
4. non-public/public ratio attendees % ratio non-public/public attendees	7 non-public : 8 public 47% non-public: 53% public

1. **Confirmation of Quorum:** Having reviewed the attendance record, Chief Officer D. Tuohy confirmed that a quorum was achieved. Non-public 7; Public 8; 15 members in attendance. Public Representatives Michael O'Brien and Brendan Lawton agreed to abstain from voting to balance the quorum in favour of the non public representatives.

Chair Joe Kelly opened the meeting.

2. **Apologies:** As per table above, apologies were noted.

3. **Conflict of Interest:**

- (i) No declarations submitted for this meeting
- (ii) Review of Quorum. Chief Officer D Tuohy confirmed that the quorum remains valid.

4. **Confirmation of Minutes of LAG Meeting held on July 8th 2021.**

Proposed: J. Beresford.	Seconded by J. Somers
Abstentions: Michael O'Brien and Brendan Lawton	
Quorum achieved: Yes	APPROVED

5. **Matters arising:** None.

6. **Circulars**

Chief Officer Don Tuohy outline the contents of the five circulars presented to the committee

- Circular 5 EURI
- Circular 6 Revised Documents
- Circular 7 Project Contract Extensions
- Circular 8 Our Rural Future Logo
- Circular 9 Amended EOI and Leader Application Form

J Somers requested more information on the digital supports available to communities. The information will be circulated to the committee when available.

7. Rural Development Programme.

a) For noting: Q2 WLP Returns, Income and Expenditure.

Chief Officer Don Tuohy informed the committee that Q2 WLP Income and Expenditure details were available for noting.

b) For noting Co-op and LFI Budget Update.

Chief Officer Don Tuohy advised the committee of Co-op and LFI Budget Updates.

c) Correction on project 31LDRWAT113901 Calibration Test Equipment €6,172.50 is the actual grant aid amount (not €6,154.50 as previously noted).

Proposed: G. Foley	Seconded by: E. Quinlan
Abstentions: Michael O'Brien and Brendan Lawton	
Quorum achieved: Yes	APPROVED

d) Correction on project 31LDRWAT110720 Restoration of Clonegam Church. The link to LDS was previously omitted. The link under Theme 1 is Rural Tourism and Sub theme 1.2 is Culture and Heritage Product Development.

Proposed: L O'Sullivan	Seconded by: H. Kiely
Abstentions: Michael O'Brien and Brendan Lawton	
Quorum achieved: Yes	APPROVED

e) Correction on project 31LDRWAT114248 IR Combi Finishing Oven. The approved grant of €82,331.00 was rounded down to €82,330.99 on the LEADER I.T. system. Approval of the latter figure is required.

Proposed: E. Quinlan	Seconded by: H. Kiely
Abstentions: Michael O'Brien and Brendan Lawton	
Quorum achieved: Yes	APPROVED

Items (f), (g), (h) and (i) were taken collectively.

- f) Extension request 31LDRWAT13677 Villierstown Enterprise Centre
- g) Extension request 31LDRWAT113649 Two Storey Office Block Lismore
- h) Extension request 31LDRWAT113546 Blackwater House Development
- i) Extension request 31LDRWAT113549 Tallow Enterprise Hub

Proposed: M. Walsh	Seconded by: J. Somers
Abstentions: Michael O'Brien and Brendan Lawton	
Quorum achieved: Yes	APPROVED

8. Correspondence:

Two items of correspondence were relayed to the committee

- a) Our Rural Future: Minister Humphries welcomes increased EU support for Leader Programme.
- b) Leader 2014-2022 Delivery Model Review.

9. A.O.B.

Chief Officer Don Tuohy advised the committee that a number of Leader projects will be brought to next month's meeting.

Chair Joe Kelly queried the timing of the LAG meetings and was advised that the synchronicity with the plenary meetings was complimentary to achieving the required quorum. The committee feels that videoconferencing is also helpful in achieving the quorum and a possible hybrid model could exist post Covid with quarterly meetings in person and the remainder via videoconference.

10. Date and venue of next meeting: 11.00am Thursday 14th October 2021, via videoconference.

Meeting Closed

Signed  02/11/21
CHAIRPERSON DATE

LAG Decision Meeting Attendees Template

LAG Meeting 9th September 2021

Attendee Details

Public (Tick)	Community (Tick)	Physically Present (Tick)	Phone/Video Conference Attendee (Tick)	Vote by Written Procedure (Tick)	Organisation Represented	Member Name (Print)
	As per minutes attached					
Total	Total	Total	Total	Total		

1 Total Current Membership	19
2 Total Attendees	15
3 Quorum Required (50% of 1 above)	Yes
4 Quorum % achieved	% 79
5 Non-public sector attendees %	% 54

Public Representatives Michael O'Brien and Brendan Lawton stood down to balance the Quorum in favour of the non public representation.

Chairperson Signature Euan O'Leary

Date 02/11/21