

WATERFORD CITY & COUNTY COUNCIL
Planning & Development Acts, 2000 (as amended)
(Part XVI)
Planning & Development Regulations 2001 (as amended)
GRANT OF AN EVENT LICENCE

**Waterford Spraoi CLG,
The Studios,
Carrickpherish,
Waterford.**

Ref. No. EL 02/2024

Event: Waterford 2024 Spraoi International Street Arts Festival and Parade

Date of Event: 2nd August, 2024 to 4th August, 2024

Dear Sirs,

I wish to inform you that by order dated 28/06/2023 Waterford City & County Council have decided, in accordance with Section 231 of the Planning and Development Act, 2000 (as amended) to grant an Event Licence to Waterford Spraoi CLG, in respect of the above application, subject to the 8 conditions set out in the attached schedule.

Signed: 
Paul Jonston
A/Director of Services
Corporate Services, Culture & Planning

Date: 28th June, 2024.

SCHEDULE OF CONDITIONS

1. a) The proposed event shall comply fully with the proposals, drawings, particulars and undertakings submitted to the Planning Authority on the 28^h March 2024, except where altered or amended by conditions in this event licence, as set out below.
- b) Any proposed alterations/changes to the event, or matters concerning compliance with conditions of this licence, shall be the subject of a prior written agreement with the Planning Authority.

Reason: In the interest of public safety and proper event planning.

2. a) The organisers shall liaise with the Planning Department, the Roads Department, the Chief Fire Officer and the Environment Department of Waterford City and County Council as well as the Gardai and the HSE in advance of the event.
- b) The organisers shall attend a pre-event meeting to be held with the Statutory agencies at least two weeks prior the commencement of the event.

Reason: In the interest of public safety and proper event planning.

3. a) Prior to the pre-event meeting referred to above, the promoter shall submit a final Event Management Plan which shall have regard to and accord with the provisions of this licence and which shall confirm all those details previous noted as TBC ("To be confirmed")
- b) The final Event Management Plan shall include a finalised Medical Plan detailing:
 - (i) How the medical needs of attendees be catered for, including provision for anyone presenting with a potential communicable disease (COVID 19, monkeypox, measles etc)
 - (ii) The primary responsibility for the provision of prehospital care
 - (iii) Proposals for mitigation of any potential impact of this event on the HSE's normal cover for the general population
 - (iv) details of the emergency services/ sterile route
 - (v) The initial steps that will be taken in the event of a major incident at this event including details of the exact location of the Muster Point/RVP for arriving emergency services needs.
- c) Access to all areas of the event shall be facilitated for the relevant and authorised HSE officials. Appropriate accreditation, if required, for all these personnel shall be provided to the Regional Emergency Management Office for distribution in advance of the event.

Reason: In the interest of public safety and proper event planning.

4. Medical / First Aid activity (if any) at the event shall be recorded, compiled and forwarded directly to the HSE, Regional Emergency Management Office, within one month of the event. This should include the following detail:
- a) Number of patrons accessing medical services requiring actual treatment
 - b) Number of patrons removed to hospital (Names and personal details are not required)
 - c) A summary of illnesses and injuries by type to include:
 - Total numbers treated
 - Totals requiring medical interventions
 - Totals referred to hospital(s) and why
 - Totals admitted to hospital(s)
 - Deaths
 - Times of presentations and any trends such as:
 - Overdoses
 - Intoxications
 - Asthma
 - Eye Irritations/Foreign Bodies
 - Assaults
 - Other

Reason: In the interest of public safety and proper event planning.

5. a) Adequate provision shall be made for access by fire service vehicles to the location of any fire or emergency requiring the assistance of the fire brigade, in or adjacent to the sites of the festival. Where barriers are proposed these shall be manned by trained stewards and be easily openable to allow access for emergency vehicles in the event of a fire.
- b) Traffic management and car parking in the city during the event shall be controlled in a manner such as to ensure that fire service vehicles have adequate access through the streets at all times.
- c) The fireworks display shall comply in all respects with Department of Justice, Equality and Law Reform "Guidance on Organised Fireworks Displays". The specific details pertaining to the display shall be forwarded to the Fire Authority.
- d) Details of any fence enclosures to static performance areas or their audience areas shall be forwarded to the Chief Fire Officer prior to the event and shall demonstrate the adequacy of means of escape provisions.
- e) Details of any structures to be used as part of the events shall be forwarded to the Chief Fire Officer. The details shall demonstrate adequate provisions for means of escape, internal fire spread (linings), internal fire spread (structure), external fire spread and access and facilities for the fire service in the event of a fire.
- f) Specific details including risk assessments shall be provided for any individual event as part of the festival where a large number of spectators are envisaged.
- g) Adequate communication facilities shall be provided between the Event Controller and Fire Services Officer for the duration of street parade.
- h) The event organiser shall consult with the Chief Fire Officer in advance of the event and shall demonstrate that arrangements and plans are in place to ensure compliance with the above requirements.

Reason: In the interest of fire safety and proper event planning.

6. The promoter shall provide contacts details for a designated traffic management liaison to deal with all traffic and signage issues before and during the event and such person shall be readily contactable at all times before and during the event by Waterford City and County Council and An Garda Siochana.

Reason: In the interest of effective traffic management.

7.
 - a) At least two weeks prior to the event, the planning authority and the HSE (Environmental Health Officer) shall be provided with a list of all food businesses trading at the event along with details of facilities to be provided for those food businesses (water, power and refuse storage and disposal).
 - b) All food businesses associated with the event shall be registered with the HSE (details of which shall be provided to Environmental Health) and comply with relevant legislation and any additional requirements considered necessary

Reason: In the interest of public health.

8.
 - a) The quantity and siting of toilet facilities, hand washing and hand drying facilities shall be notified to and agreed by the HSE (Environmental Health Department) prior to the event. Suitable sanitary accommodation should also be available and accessible to disabled persons. In this regard reference shall be made to Chapter 20 and 24 of the *Code of Practice for Safety at Outdoor Pop Concerts and other Outdoor Musical Events*. Department of Education. January 1996.
 - b) All sanitary accommodation at the event shall be maintained in a clean condition.
 - c) A suitable number of secure separate sanitary conveniences shall be designated for the sole use of food workers. The number and location of these facilities shall be agreed with Environmental Health prior to the event.

Reason: In the interest of public health.