

# DESIGNATED AREA CASUAL TRADING LICENCE APPLICATION FORM



## CASUAL TRADING ACT 1995

### Waterford City & County Casual Trading Bye Laws 2017

**BEFORE FILLING OUT THIS FORM PLEASE NOTE THE FOLLOWING:**

**Applications are only valid if it complies fully with the terms & Conditions of the Waterford City & County Council Bye Laws**

- Please ensure that each section of this application form is fully completed and signed. The applicant should enter n/a (not applicable) where appropriate.
- Please ensure that all necessary documentation is attached to your application form.
- Failure to complete this form or attach the necessary documentation, or the submission of incorrect information or omission of required information will lead to the invalidation of your application.
- There is a waiting list for pitches, all applications will be reviewed and will be allocated on the availability of an appropriate pitch.
- First time applicants must fill out the attached Customer Set Up form.

**THIS IS JUST AN APPLICATION FORM.**

**DO NOT SEND ANY MONEY WITH THIS FORM. SHOULD YOUR APPLICATION BE SUCCESSFUL YOU WILL BE INVOICED BY WATERFORD CITY & COUNTY COUNCIL**

**Licence applications should be submitted to:**

Department of Economic Development,  
Waterford City & County Council,  
35 The Mall,  
Waterford.

**Office opening hours:** 9.30 a.m. to 1 p.m. and 2 p.m. to 4 p.m. (Monday to Friday) excluding public holidays.  
**Telephone:** (0761) 1022020    **Email:** [casualtrading@waterfordcouncil.ie](mailto:casualtrading@waterfordcouncil.ie)

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## Part 1: Trader Details:

Name:	
Address:	
Contact Telephone Number(s)	
Email Address:	
EHO Registration Number:	

**All food businesses must be registered with the Health Service Executive (HSE). A copy of the confirmation letter from the HSE is to be submitted with the application.**

## Part 2: Insurance Declaration:

I declare that I carry an adequate Public Liability Insurance cover and should it so be required I can provide said insurance for inspection by the Authorised Officer of Waterford City & County Council

Print Name:	
Signed:	

## Part 3 : Trading History

Number of years trading	
List other markets where you have traded:	
Description of goods to be sold: (Please include photographs if possible)	

If you were a holder of a previous Casual Trading Licence with Waterford City Council or Waterford County Council please quote the following

Location(s) of Trading: (1) \_\_\_\_\_ (2) \_\_\_\_\_  
 (3) \_\_\_\_\_ (4) \_\_\_\_\_

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### Part 4: Pitch Details

**Section A: Please indicate which location(s) you wish to apply for. Each licence is individual and must be paid for.**

Location	Licence Location	Trading Times	Please Tick
CT01 Waterford City	John Roberts Square	9am until 6pm each Friday. 9am until 6pm each Saturday. 9am until 6pm for the Seven days preceding 25 <sup>th</sup> December each year	
CT02 Tramore	Promenade Car Park	10am until 7pm each day May 1 <sup>st</sup> until August 31 <sup>st</sup>	
CT03 Tramore	Priest Road Car Park	9am until 6pm each Friday. 9am until 6pm each Saturday. 9am until 6pm for the Seven days preceding 25 <sup>th</sup> December each year	
CT04Tramore	Newtown Cove Car Park	10am until 7pm each day May 1 <sup>st</sup> until August 31 <sup>st</sup>	
CT05 Woodstown	Lower Car Park (L470761)	10am until 7pm each day May 1 <sup>st</sup> until August 31 <sup>st</sup>	
CT06 Annestown	Beach Car Park	10am until 7pm each day May 1 <sup>st</sup> until August 31 <sup>st</sup>	
CT07 Bunmahon	Beach Car Park	10am until 7pm each day May 1 <sup>st</sup> until August 31 <sup>st</sup>	
CT08 Ballymacarbery	Melody's Car Park	1pm to 12am each day from 1 <sup>st</sup> January to 31 <sup>st</sup> December	
CT09 Mahon Falls	Mahon Fall Car Park	1pm to 12am each day from 1 <sup>st</sup> January to 31 <sup>st</sup> December	
CT010 Dungarvan	Grattan Square	Each Thursday from 9am until 5pm The 7 days leading to Christmas Eve from 9am until 5pm	
CT011 Youghal Bridge	Car Park	6am to 10pm each day from 1 <sup>st</sup> January to 31 <sup>st</sup> December	
CT012 Dungarvan	Grattan Square	10am – 5pm Third Wednesday of Each Month	
CT013 Tallow	Tallow Square	9am to 5pm each day from 1 <sup>st</sup> January to 31 <sup>st</sup> December	
CT014 Abbyside, Dungarvan	Public Car Park, L3152 Strandside North	5pm to 2am each day from 1 <sup>st</sup> January to 31 <sup>st</sup> December	



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## Part 5: To be signed by the Applicant

### I Declare,

1. That I have not been convicted of an offence under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading.
2. That all particulars in this application form are correct.
3. That I have read the Waterford City & County Council Casual Trading Bye Laws and note the provisions contained therein.

Signature of Applicant: \_\_\_\_\_

Date of Application: \_\_\_\_\_

The Following must accompany this form:

- i) All sections must be completed in the application form
- ii) Complete Customer set up Form (First Time applicants only)
- iii) 2 passport photographs of the licence Applicant
- iv) Proof of identity – Passport/drivers licence

### For office use only

Date received: \_\_\_\_\_ Processed by: \_\_\_\_\_ Customer ID: \_\_\_\_\_

Valid Application: \_\_\_\_\_

Locations Sought: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Licence Numbers: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Invoice Amount: € \_\_\_\_\_